



# City of Pflugerville

## Minutes - Final - Final

### Parks and Recreation Commission

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Thursday, June 15, 2017

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

##### Commissioners:

Christie Crouch, Chair

Jim McDonald, Vice Chair

Michael Owens, Secretary

Kimberly Castillo, Member

Raul Capetillo, Member

Sahaj Shah, Student Member

Lisa Ely, Alternate Member

Scott Langer, Member

#### 1. Call to Order

Christie Crouch, called the meeting to order at 7:16 p.m.

Jim McDonald, Raul Capetillo, Scott Langer, and Jayden Black were in attendance. Kimberly Castillo, Lisa Ely, and Michael Owens were absent. Staff attending: James Hemenes, Parks & Recreation Director; Sheila Wiora, Assistant Parks & Recreation Director; Aileen Dryden, Park Development Manager; LeAnn Resendez, Recreation Center Superintendent; Carly Cox, Parks Admin.

#### 2. Citizens Communication

There was no one present who wished to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

#### 3. Approval of Minutes

##### 3A. [2017-5930](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission May 18, 2017 Regular Meeting.

Mr. McDonald made a motion to approve the minutes, with a revision to show that Scott Langer was absent at the May 18, 2017 regular meeting. Ms. Crouch seconded the motion. All were in favor. The motion carried.

#### 4. Discuss Only

##### 4A. [2017-5931](#)

Director's Updates including information about the Project Status Report, Monthly Departmental Financials, Summer Pfun Camp, 2017 Deutschen Pfest Re-Cap and Upcoming Special Events.

Ms. Crouch introduced the topic. Mr. Hemenes began with an update on the Wilbarger Creek Park, a project funded by the November 2014 Bond Election. Wilbarger Creek Park is still in design, and the design was improved and consultants are proceeding with the improved design. The budget was also updated; construction efforts will be focused on the north side of the playground, near the intersection of Craters of the Moon Blvd & Kingston Lacy Blvd. The full park will be designed, but, the southeast end of the park, including the dog park, will be constructed in another phase. The southeast portion of the property requires a lot of utility improvements and would use up a large portion of the project's budget. Mr. Hemenes continued on to the trail gaps project. Mr. Hemenes met with the property owner on Pecan St about the Pecan/Keumple easement needed to completed the last ~50 feet of a trail segment. The Swenson Farms Trail gap project is progressing as well, there is an easement modification needed that has caused a minor delay. The Heatherwilde HOA has indicated to Mr. Hemenes that they intend to approve the modification but he has not heard from them yet after their HOA meeting this past week. Stone Hill Park construction is ongoing. Sidewalk and trails are ~75% completed, site electrical is complete, and playground equipment and playground shade structure have been ordered. The Pfluger Park restrooms, part of the same construction package as Stone Hill Park, is nearing completion (i.e. paint, signage). Mr. Hemenes continued on with the Playground Replacement Project update—North Park and Genevas Park are complete. Moose Park's old equipment has been removed and new equipment has been installed but one piece of equipment is still with the manufacturer so we're waiting on a replacement. Ms. Sheila Wiora then gave a quick update on Pfun Camp. We're currently in Week 2 of camp. We also had an interesting situation this year where our first director Russell Diggs, ended up finding a regular full-time position. Our then-Lead Counselor, Sarah Overheim, a past pfun camper and counselor, took over as Director. Kaitlyn Neal is our Lead Counselor. Campers have already visited the Austin Zoo, the Graffiti Park, Lake Pflugerville, Dino Land, and will also visit museums, Inner Space Caverns, Peter Pan Golf, and much more. Most camp groups are completely full with the exception of a few open spaces in Week 5 (July 3 – 7) for both the Fireballs and Teens groups. Mr. Hemenes continued on with the Director's Update and informed the Commissioners that while we don't have the final financial report in yet, gate admissions were down from the last 2 years. Mr. McDonald added that he worked a gate shift and asked people for feedback—several guests who Mr. McDonald noticed were entering and leaving within an hour said that it was not German enough, they were expecting a German festival. Other guests said there weren't as many craft vendors present as previous years and there "wasn't anything keeping them at the event". Ms. Wiora added that the Pfun Run went extremely well and we had over 400 registrants and on race morning it was great running weather. Mr. Hemenes continued with the update and moved onto upcoming events, and also added that KIDFISH was a success with over 200 kids registered to fish. The Pfarmers Market is in its regular season now and open each Tuesday from 3 p.m. – 7 p.m. at the Green Red Barn in Heritage Park. Something new we're trying this season is to have a

Food Truck Pfood Court operating during Market hours. Music in the Park starts this Friday, and the Cody Wayne Band will be our first band. Music in the Park will take place every other Friday through August, and a Movie in the Park on Friday, July 14. Another new event this year is our Pfloating Movie Series. These Pfloating Movie Nights will be at the Scott Mentzer Pool and our first event night will be Friday, June 23 and we will be showing JAWS. The next Pfloating Movie Nights will be July 7, July 21, and August 25. Pfirecracker Pfestival is approaching and will be on Tuesday, July 4 at the PfISD district stadium, the Pfield. Scheduled construction along Weiss Lane and Pflugerville Parkway is one of the main reasons for the events changed location. The scheduled road construction would make it very difficult for shuttle busses to access the lake. July is Parks and Recreation Month and as a part of celebrating we're going to be launching the Pforty Mile Trail Challenge. Participants who complete the challenge will be awarded with some Pf Swag. Mr. Hemenes also added that sod will not go down at 1849 Park until the end of the month; Encor is still working on getting electricity to the park and we cannot get water for the sod without electricity.

**4B.**     [2017-5933](#)

Staff Report and discussion regarding Keep Pflugerville Beautiful.

Ms. Crouch introduced the topic. Ms. Wiora started by showing the group the Gold Status award given to Pflugerville at the Keep Texas Beautiful conference that Eddie Garcia, Patricia Rinehart, and she attended this past week in San Antonio. Part of winning the Gold Status award is to participate in Clean Up Texas Day, which is the annual Clean Up Day that the Public Works Dept. organizes each year in April. Ms. Wiora also showed an example of trash grabbers and safety vests that were awarded to the city through the Green Bag Grant. We were given 200 trash grabbers and 200 safety vests. In addition to grant applications, and Clean Up Day participation, we're also required to submit an Executive Summary and a letter of support from the Mayor.

**5.     Discuss and Consider Action**

**5A.**     [2017-5932](#)

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Ms. Crouch introduced the topic. Mr. Hemenes informed the group that, according to the strategic calendar, the next staff report will be Rec Center programs and LeAnn and Corey will make a presentation on their respective programs.

Mr. Capetillo made a motion to have a discussion about installing a floating dock in Lake Pflugerville. Mr. McDonald seconded the motion. All were in favor. The motion carried.

**6.     Adjourn**

Mr. Capetillo made a motion to adjourn the meeting. Mr. Langer seconded the motion. The meeting adjourned at 8:06 p.m.

**Approved as presented on July 20, 2017.**

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**Christie Crouch, Commission Chair**