

City of Pflugerville

Minutes - Final - Final

City Council

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Regular Meeting

The City Council is scheduled to hold a Worksession starting at 6:00 p.m. Please see the Worksession Agenda for a list of items for discussion at the Worksession.

1. Call to order

Mayor Victor Gonzales called the regular meeting to order at 7:07 p.m. Councilmembers Doug Weiss, Jeff Marsh, Omar Peña, Rudy Metayer, Mike Heath and Jim McDonald were in attendance. City employees attending: Brandon Wade, City Manager; Charles Zech, City Attorney; Karen Thompson, City Secretary; Jennifer Stubbs, Assistant City Secretary; Lauri Gillam, Assistant City Manager; Trey Fletcher, Assistant City Manager; Tom Word, Assistant City Manager; James Hemenes, Parks Director; Emily Barron, Planning Director; Aileen Dryden, Park Development Manager; Jennifer Coffey, Library Director; Amy Good, Finance Director; Terri Toledo, Communications Director; Jason Smith, Assistant Police Chief; Jessica Robledo, Police Chief; Cindy Pierce, Development Engineering Director; Chad Wood, Senior Transportation Engineer.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

Mayor Gonzales led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Mayor Gonzales led those in attendance in reciting the Pledge of Allegiance to the Texas State Flag.

3. City Council Announcements

Mayor Gonzales announced that the Red Power Ranger, Austin St. John is visiting the Library on Saturday morning.

Mayor Gonzales announced that the City of Pflugerville is hosting the TML Region 10 meeting tomorrow evening.

Mayor Gonzales announced that the City of Pflugerville ranked first for National Night Out in Texas and 11th in the nation for cities with populations 50,000-100,000.

Mayor Gonzales announced that Mr. Tom Word is retiring and this is his last council meeting as assistant city manager. He thanked him for his service and wished him well.

Mr. Metayer acknowledged the Hendrickson High School football team on their quarter finals this past weekend.

Mr. Heath provided comments regarding Mr. Marsh leading the Texas Pledge at the Lions Club meeting.

Pursuant to Texas Government Code Sec. 551.0415. a member of the governing body may make an announcement about items of community interest during a meeting of the governing body without having given notice of the subject of the announcement. "Items of community interest" includes:

(1) expressions of thanks, congratulations, or condolence;

(2) information regarding holiday schedules;

(3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;

(4) a reminder about an upcoming event organized or sponsored by the governing body;

(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Items were addressed in the order as recorded in the minutes.

4. Public Hearings and Consideration of Resolutions

4A. <u>RES-0472</u> Conduct the second public hearing and consider approving the resolution providing approval of the Community Development Block Grant (CDBG) program proposed 2014 Amended Action Plan.

Mayor Gonzales opened the public hearings on items 4A-4E and stated that they would be acted upon individually. Ms. Barron provided information and answered questions of the Council. Mr. Wade provided input in the discussion. There were no requests to speak at the public hearings. Mr. Weiss made a motion to close the public hearings on items 4A-4E. Mr. Marsh seconded the motion. All voted in favor. The motion carried to close the public hearings.

4B. <u>RES-0473</u> Conduct the second public hearing and consider approving the resolution

for the proposed Community Development Block Grant (CDBG) program 2015 Second Amended Action Plan.

Mayor Gonzales opened the public hearings on items 4A-4E and stated that they would be acted upon individually. Ms. Barron provided information and answered questions of the Council. Mr. Wade provided input in the discussion. There were no requests to speak at the public hearings. Mr. Weiss made a motion to close the public hearings on items 4A-4E. Mr. Marsh seconded the motion. All voted in favor. The motion carried to close the public hearings.

4C.RES-0474Conduct the second public hearing and consider approving the resolution
of the proposed Community Development Block Grant (CDBG) program
2016 Second Amended Action Plan.

Mayor Gonzales opened the public hearings on items 4A-4E and stated that they would be acted upon individually. Ms. Barron provided information and answered questions of the Council. Mr. Wade provided input in the discussion. There were no requests to speak at the public hearings. Mr. Weiss made a motion to close the public hearings on items 4A-4E. Mr. Marsh seconded the motion. All voted in favor. The motion carried to close the public hearings.

4D. <u>RES-0477</u> Conduct a public hearing and consider approving the resolution adopting a Community Development Block Grant (CDBG) Amended Citizen Participation Plan.

Mayor Gonzales opened the public hearings on items 4A-4E and stated that they would be acted upon individually. Ms. Barron provided information and answered questions of the Council. Mr. Wade provided input in the discussion. There were no requests to speak at the public hearings. Mr. Weiss made a motion to close the public hearings on items 4A-4E. Mr. Marsh seconded the motion. All voted in favor. The motion carried to close the public hearings.

4E. <u>RES-0478</u> Conduct a public hearing and consider approving the resolution adopting the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2016.

Mayor Gonzales opened the public hearings on items 4A-4E and stated that they would be acted upon individually. Ms. Barron provided information and answered questions of the Council. Mr. Wade provided input in the discussion. There were no requests to speak at the public hearings. Mr. Weiss made a motion to close the public hearings on items 4A-4E. Mr. Marsh seconded the motion. All voted in favor. The motion carried to close the public hearings.

4A. RES-0472Conduct the second public hearing and consider approving the resolution
providing approval of the Community Development Block Grant (CDBG)
program proposed 2014 Amended Action Plan.

Mr. Weiss made a motion to approve the resolution providing approval of the Community Development Block Grant (CDBG) 2014 Amended Action Plan. Mr. Heath seconded the motion. All voted in favor. The motion carried.

 4B.
 RES-0473
 Conduct the second public hearing and consider approving the resolution for the proposed Community Development Block Grant (CDBG) program 2015 Second Amended Action Plan.

Mr. Weiss made a motion to approve the resolution providing approval of the Community Development Block Grant (CDBG) 2015 Second Amended Action Plan. Mr. Marsh seconded the motion. All voted in favor. The motion carried.

4C. <u>RES-0474</u> Conduct the second public hearing and consider approving the resolution of the proposed Community Development Block Grant (CDBG) program 2016 Second Amended Action Plan.

Mr. Weiss made a motion to approve the resolution providing approval of the Community Development Block Grant (CDBG) 2016 Second Amended Action Plan. Mr. Marsh seconded the motion. All voted in favor. The motion carried.

4D.RES-0477Conduct a public hearing and consider approving the resolution adopting
a Community Development Block Grant (CDBG) Amended Citizen
Participation Plan.

Mr. Weiss made a motion to approve the resolution adopting the Community Development Block Grant (CDBG) Amended Citizen Participation Plan. Mr. Marsh seconded the motion. All voted in favor. The motion carried.

4E. <u>RES-0478</u> Conduct a public hearing and consider approving the resolution adopting the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2016.

Mayor Gonzales made a motion to approve the resolution adopting the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2016. Mr. Heath seconded the motion. All voted in favor. The motion carried

5. Public Comment

There were no requests to speak under the public comment item.

Reading of the Consent Agenda

Items 8C, 9A and 9C were removed from the consent agenda. Ms. Thompson read the items to include the captions of the ordinances under consideration. Mayor Gonzales stepped down from the dais during the reading of the consent agenda.

6. Approval of Minutes

6A. <u>2017-6374</u> Approval of the minutes of the November 20, 2017 Special Meeting and November 28, 2017 Worksession and Regular Meeting.

The minutes were approved on the consent agenda.

7. Ordinances Second Reading

 7A.
 ORD-0387
 Approving an ordinance on second reading with a caption reading: AN
 ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, AMENDING

ORDINANCE NO. 1203-15-02-24 OF THE CITY OF PFLUGERVILLE, TEXAS, AS AMENDED, BY CHANGING THE ZONING DESIGNATION OF TWO TRACTS CONSISTING OF APPROXIMATELY 17.593-ACRE OF LAND OUT OF THE GEORGE M. MARTIN SURVEY NO. 9, ABSTRACT NO. 529, LOCATED GENERALLY NORTHWEST OF SILENT HARBOR LOOP ON BECKER FARM ROAD, NORTH OF E. PFLUGERVILLE PARKWAY FROM AGRICULTURE/CONSERVATION (A) TO SINGLE FAMILY MIXED USE (SF-MU); TO BE KNOWN AS BECKER FARM SUBDIVISION AT BECKER FARM RD. REZONING (REZ1710-01); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second and final reading on the consent agenda.

7B. ORD-0376 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, GRANTING A NON-EXCLUSIVE FRANCHISE TO REPUBLIC SERVICES, INC. FOR THE COLLECTION OF REFUSE FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS; PROVIDING THE TERMS AND CONDITIONS OF THE FRANCHISE GRANT; ESTABLISHING A TERM OF THE FRANCHISE; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second reading. The ordinance was to be considered on third and final reading on January 9, 2018.

7C. ORD-0378 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, GRANTING A NON-EXCLUSIVE FRANCHISE TO PROGRESSIVE WASTE SOLUTIONS OF TX, INC. d/b/a WC OF TEXAS FOR THE COLLECTION OF REFUSE FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS; PROVIDING THE TERMS AND CONDITIONS OF THE FRANCHISE GRANT; ESTABLISHING A TERM OF THE FRANCHISE; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second reading. The ordinance was to be considered on third and final reading on January 9, 2018.

7D. ORD-0379 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, GRANTING A NON-EXCLUSIVE FRANCHISE TO TEXAS DISPOSAL SYSTEMS, INC. FOR THE COLLECTION OF REFUSE FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS; PROVIDING THE TERMS AND CONDITIONS OF THE FRANCHISE GRANT; ESTABLISHING A TERM OF THE FRANCHISE; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second reading. The ordinance was to be considered on third and final reading on January 9, 2018.

7E. ORD-0380 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, GRANTING A NON-EXCLUSIVE FRANCHISE TO WASTE MANAGEMENT OF TEXAS, INC. FOR THE COLLECTION OF REFUSE FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS; PROVIDING THE TERMS AND CONDITIONS OF THE FRANCHISE GRANT; ESTABLISHING A TERM OF THE FRANCHISE; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second reading. The ordinance was to be considered on third and final reading on January 9, 2018.

7F. ORD-0381 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, GRANTING A NON-EXCLUSIVE FRANCHISE TO DUMP IT, LLC FOR THE COLLECTION OF REFUSE FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS; PROVIDING THE TERMS AND CONDITIONS OF THE FRANCHISE GRANT; ESTABLISHING A TERM OF THE FRANCHISE; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second reading. The ordinance was to be considered on third and final reading on January 9, 2018.

7G. ORD-0384 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE, TEXAS, GRANTING A NON-EXCLUSIVE FRANCHISE TO CENTRAL TEXAS REFUSE, INC. FOR THE COLLECTION OF REFUSE FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL ESTABLISHMENTS; PROVIDING THE TERMS AND CONDITIONS OF THE FRANCHISE GRANT; ESTABLISHING A TERM OF THE FRANCHISE; AND PROVIDING AN EFFECTIVE DATE.

The ordinance was approved on second reading. The ordinance was to be considered on third and final reading on January 9, 2018.

7H. ORD-0389 Approving an ordinance on second reading with the caption reading: AN ORDINANCE OF THE CITY OF PFLUGERVILLE TEXAS CLOSING, VACATING, ABANDONING AND CONVEYING A PORTION OF BECKER FARM ROAD IN THE CITY OF PFLUGERVILLE, TEXAS; AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED WITHOUT WARRANTY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE

The ordinance was approved on second and final reading on the consent agenda.

8. Resolutions

8A. <u>RES-0480</u> Approving a resolution appointing Mr. Mike Marsh, Position 1, as chairman of Reinvestment Zone No. One (Falcon Pointe TIRZ) for a one-year term beginning January 1, 2018.

The resolution was approved on the consent agenda.

8B.RES-0481Approving a resolution appointing Mr. Ray Mason to Position 2 and Mr.
Bob Dwyer to Position 4 of the City of Pflugerville Reinvestment Zone No.
One (Falcon Pointe TIRZ) Board of Directors for two year terms ending
December 31, 2019.

The resolution was approved on the consent agenda.

9. Other Actions

9B. <u>2017-6370</u> Approving a reimbursement request from Councilmember Jim McDonald for registration in the amount of \$175.00 for attendance of the Texas Economic Development Council 2017 Austin Economic Development Sales Tax Workshop held in Austin, Texas on December 8, 2017.

The item was approved on the consent agenda.

9C. <u>2017-6371</u> Approving conference registration for Councilmember Jim McDonald to attend the Texas Municipal League Newly Elected City Officials Workshop to be held in San Antonio, Texas on January 19, 2018.

The item was approved on the consent agenda.

Action on the Consent Agenda

Mayor Gonzales was absent from the dais. Mayor Pro Tem Peña was presiding. Mr. Heath made a motion to approve the consent agenda. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

8. Resolutions - Removed from the Consent Agenda

8C. <u>RES-0482</u> Approving a resolution nominating Mr. Anthony Nguyen as a candidate for the Board of Directors of the Travis Central Appraisal District (TCAD); and authorizing the City Manager to mark and submit the ballot on behalf of the City of Pflugerville.

Mayor Pro Tem Peña read the item under consideration. Mayor Gonzales returned to the dais. Mayor Pro Tem Peña continued to preside. Mr. Weiss noted the importance of this position and extended appreciation to Mr. Nguyen. Mr. Weiss made a motion to approve the resolution. Mr. McDonald seconded the motion. All voted in favor. The motion carried.

Other Actions - Removed from the Consent Agenda

9A. <u>2017-6363</u> Approving an agreement with Dannenbaum Engineering Company -Austin, LLC in the amount of \$214,886.00 for professional engineering services associated with the design, bidding and construction administration for the Community Development Block Grant (CDBG) 2018 Pavement Rehabilitation Program Project and authorizing the City Manager to execute the agreement.

Mayor Pro Tem Peña read the item under consideration. Ms. Giannini provided information and answered questions of the Council regarding the project. Mr. Heath made a motion to approve 9A as presented. Mr. McDonald seconded the motion. All voted in favor. The motion carried.

9D. <u>2017-6366</u> Approving the award of a construction contract for the installation of a traffic signal at the intersection of New Meister Lane and Heatherwilde Blvd. to Austin Traffic Signal Construction Company, Inc., the lowest responsible bidder of one (1) bid received on December 1, 2017, in the amount of \$216,604.35 and authorizing the City Manager to execute same.

Mayor Pro Tem Peña read the item under consideration. Ms. Giannini provided information and answered questions of the Council regarding the project. Mr. Wade provided input in the discussion. Mr. Weiss indicated concern for the traffic signal being close to the traffic signals at SH 45. Mr. Heath stated he thinks this signal is a bad decision and that they need to look for a long-term solution and fix the frontage roads. Mr. Wood provided information regarding the timing of the signals. There was continued discussion. Mr. Wood indicated that he believes it to be the best solution at this time. Mr. Marsh made a motion to approve 9D as presented. Mr. McDonald seconded the item. The vote was: Mr. Weiss-no, Mr. Marsh-yes, Mayor Pro Tem Peña-no, Mr. Metayer-yes, Mr. Heath-no, Mr. McDonald-yes, Mayor Gonzales-yes. The motion carried.

10. Discuss and consider action

10A. <u>2017-6328</u>

Discuss and consider action to approve the award of a construction contract for the Bohls House Renovation Project to S&G Contracting, Inc. in the amount of \$631,500.00 and authorizing the City Manager to execute same.

Mayor Pro Tem Peña opened items 10A and 10B to be considered simultaneously. Mr. Hemenes provided information. Mr. McDonald explained that this project preserves a historical space, creates a positive work environment that can be transferred to other departments as necessary and creates and reinforces a strong sense of placein the Heritage Park. Mr. McDonald made a motion to approve item 10A as presented. Mr. Marsh seconded the motion. Mr. Metayer stated that if they approve this, he would like to look at the totality of the facility plans and look at the ultimate location for parks facilities. Mr. Heath stated to agree. The vote on the motion was: Mr. Weiss-no; Mr. Marsh-yes; Mayor Pro Tem Peña-no; Mr. Metayer-yes; Mr. Heath-no; Mr. McDonald-yes; Mayor Gonzales-no. The motion failed 4-3.

10B.	<u>RES-0476</u>	Discuss and consider action regarding approving a resolution with the caption reading: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PFLUGERVILLE, TEXAS, REJECTING ALL BIDS RECEIVED FOR THE BOHLS HOUSE RENOVATION PROJECT.
		Mr. Heath made a motion to approve the resolution on item 10B. Mayor Gonzales seconded the motion. The vote was: Mr. Weiss-yes; Mr. Marsh-yes; Mayor Pro Tem Peña-yes; Mr. Metayer-yes; Mr. Heath-yes; Mr. McDonald-no; Mayor Gonzales-yes. The motion carried.
10C.	<u>2017-6368</u>	Discuss and consider action regarding an Amended and Restated Economic Development Agreement with Geraldine Timmermann.
		Mr. Fletcher provided information and answered questions of the Council. Mr. Marsh made a motion to approve. Mr. Metayer seconded the motion. All voted in favor. The motion carried.
10D.	<u>2017-6347</u>	Discuss and consider action to provide direction to the City Manager regarding field use policy. (Requested by: Councilmember Mike Heath)
		Mr. Heath explained a need for an RFI or RFP to establish requirements for leagues to use the fields. He stated that he wants us to be cognizant to be able to recover costs and to serve the citizens. Mr. Wade stated that a similar process was recommended a few years ago, but there was another direction from Council. Mr. Hemenes stated that there are different approaches that can be used. He reviewed the current process which considers the Pflugerville kids when allocating space. Council discussion followed with Mr. Hemenes. Mr. Hemenes explained that maintenance costs are more when allowing for more intense use. Mr. Wade suggested scheduling an off-Tuesday worksession. Mr. Heath recommended that staff make a recommendation. Mr. Weiss stated that he thinks that they should provide some bullet points. Mayor Pro Tem Peña suggested placing on an another worksession to hear staff recommendations. Discussion continued.
		Mr. Weiss stated that he would like staff to create a framework for a field use policy and to provide information on how much maintenance to provide before cost recovery. Mr. Heath seconded the motion. All voted in favor. The motion carried.
10E.	<u>2017-6350</u>	Discuss and consider action to provide direction to the City Manager regarding small cell node legislation. (Requested by: Councilmember Doug Weiss and seconded by Councilmember Jeff Marsh)
		Mr. Weiss distributed a handout. Mr. Wade provided information and explained that an ordinance would be required. Mr. Fletcher stated that Mr. Zech's firm provided a briefing to staff. He provided information and indicated a need to provide changes to the city's right of way management requirements. Council discussion followed. Mr. Wade stated that staff would bring forward an ordinance. There was continued Council discussion. Mr. Weiss stated he thinks time is of the essence.
10F.	<u>2017-6351</u>	Discuss and consider action to provide direction to the City Manager regarding an item to discuss the budget regarding expenditures.

(Requested by: Councilmember Doug Weiss and seconded by Councilmember Jeff Marsh)

Mr. Weiss stated that this was a very simple item. He stated that wants a total of the remaining budget to be included in the council training items. Ms. Thompson indicated that she would include the information on the items for approving registrations and reimbursements.

10G.2017-6352Discuss and consider action to provide direction to the City Manager
regarding the review of all policies that the City Council needs to review.
(Requested by Councilmember Doug Weiss and seconded by
Councilmember Jeff Marsh)

Mr. Wade recommended that they start with their own rules of procedures for council meetings. He stated that he could bring that forward the first meeting in January. He stated that they could periodically bring forward policies for review a little bit at a time. Mr. Wade suggested direction to bring rules of procedures for council meetings and how they set the agenda the first meeting in January. He recommended that they adopt resolutions for the policies. Mr. Weiss requested to receive a list of all policies that were adopted. There was continued discussion.

Mr. Weiss made a motion to bring forward rules of procedure and open resolutions for past 10 years. Mr. McDonald asked if five years is enough. Mr. Heath asked to receive recommendation.

Mr. Wade recommended setting meeting and agenda policies and then build in a policy analysis section. There was continued discussion.

Mr. Weiss moved to bring forward the rules of policies and procedures for meetings and a policy review section. Mr. McDonald seconded the motion. Mr. Heath asked to bring forward the two versions of the meeting rules of procedure previously considered. All voted in favor. The motion carried.

10H. <u>2017-6376</u> Discuss and consider action regarding future agenda items.

No future agenda items were suggested.

101.2018-63001.) Executive Session Item: Discussion of personnel matters pursuant to
Chapter 551.074 of the Texas Government Code regarding performance
evaluation of the City Manager. 2.) Open Session Item: Discuss and
consider action regarding the performance evaluation of the City
Manager.

Mayor Pro Tem Peña announced that the City Council was retiring to executive session for discussion on the item. He read the executive session item. The time was 8:47 p.m. Mayor Gonzales reconvened in open session at 9:01 p.m. Mr. Heath made a motion to table the item until January. Mr. Marsh seconded the motion. All voted in favor. The motion carried.

11. Adjourn

Mr. Heath made a motion to adjourn. Mayor Gonzales seconded the motion.

The vote was: Mr. Weiss-yes; Mr. Marsh-yes; Mayor Pro Tem Peña-no, Mr. Metayer-yes; Mr. Heath-yes; Mr. McDonald-yes; Mayor Gonzales-no. The motion carried. The meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Karen Thompson City Secretary

Approved as presented on January 9, 2018.