



City of Pflugerville

Minutes - Final

Pflugerville Community Development Corporation (PCDC)

Saturday, February 10, 2018

8:30 AM

3801 Helios Way, Suite 130

Special Meeting

1. Call to Order

Pflugerville Community Development Corporation Board members in attendance: Mr. Jim Swanzy, Mr. Ken D'Alfonso, Mr. Victor Johnson, Ms. A.K. Brewer, Mr. Ron Agnew. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Ms. Crystal Connally, Executive Assistant. Mr. Swanzy called the meeting to order at 8:36 A.M.

2. Presentation

- 2A. [2018-6537](#) Presentation and discussion regarding a Pflugerville Parks & Recreation Challenge Grant by James Hemenes, Parks & Recreation Director.

Mr. Hemenes presented a line item budget presentation regarding Pflugerville Park renovations as it relates to a challenge grant approved by PCDC on January 18, 2018.

- 2B. [2018-6538](#) Presentation and discussion regarding BRE and workforce development.

Mr. Kurtz presented on PCDC business retention and workforce development progress.

- 2C. [2018-6539](#) Presentation and discussion regarding the Comprehensive Economic Development Strategic Implementation Plan.

Ms. Madison presented an update on the Comprehensive Economic Development Strategic Implementation Plan.

- 2D. [2018-6540](#) Presentation and discussion regarding a review of PCDC resolutions, policies and Memorandums of Understanding (MOUs).

Ms. Madison presented an update on PCDC resolutions, policies and Memorandums of Understanding (MOUs).

- 2E. [2018-6543](#) Presentation and discussion regarding the PCDC Personnel Handbook.

Ms. Madison discussed the PCDC Personnel Handbook updates.

- 2F. [2018-6545](#) Presentation and discussion regarding website vendors and real estate search tools for the PCDC website.

Mr. Kurtz presented on potential website vendors and real estate search tools for the PCDC website.

PCDC Board took a break at 10:55 A.M.
PCDC Board returned from break at 11:05 A.M.

3. Discuss and Action

- 3A. [2018-6541](#) Discuss and consider action authorizing the Executive Director to enter into a contract with a website vendor, not to exceed \$24,000, for the purpose of website development.

Ms. Madison presented a contract with a website vendor, not to exceed \$24,000, for the purpose of website development. Mr. Weiss motioned to table the item. Mr. Johnson seconded. All voted in favor. Motion to table passed. No action taken.

- 3B. [2018-6544](#) Discuss and consider action regarding a PCDC Conference Meeting Room Policy.

Ms. Madison presented the PCDC Conference Meeting Room Policy. Mr. Weiss motioned to approve as edited by the Board. Mr. D'Alfonso Seconded. All voted in favor. Motion passed.

4. Executive Session

1.) Executive Session Item: Deliberations in accordance with Sections 551.071 of the Texas Government Code to discuss duties of the Executive Director.

2.) Executive Session Item: Deliberations in accordance with Sections 551.071, 551.072 and 551.087 of the Texas Government Code to discuss economic development negotiations including the sale, purchase, or lease of real property and financial information received from businesses expanding or relocating in the City of Pflugerville, and to seek legal advice regarding such projects, incentives, and negotiations, including Next Step, Still, American Marksman and String.

Mr. Swanzy adjourned the PCDC Board to Executive Session at: 11:44 A.M.
The PCDC Board returned from Executive Session and Mr. Swanzy called the meeting to order at 1:40 P.M.
No Actions were taken in Executive Session.

5. Adjourn

Mr. Agnew motioned to adjourn. Mr. Johnson seconded. All approved. Motion passed.

Meeting adjourned at 1:43 P.M.

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session

Jim Swanzy, Board President

This is to certify that a copy of the agenda for this meeting was posted on the Bulletin board located at the City Municipal Building on the 6th day of February 2018 at 5:00 pm pursuant to Section 551.041 of the Texas Government Code.

Amy Madison, Executive Director

The City of Pflugerville is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Crystal Connally, Executive Assistant at 512-990-3725 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 272-9916 or may utilize the statewide Relay Texas program at 1-800-735-2988.

This agenda has been reviewed and approved by the PCDC's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Section 551.144(c) of the Texas Government Code and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council and/or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the City Council and/or other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the City Council and/or boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for the City Council or board, commission or committee subject to the Texas Open Meetings Act.

Approved as submitted on March 29, 2018.
Crystal Connally
Executive Assstant, PCDC