



# City of Pflugerville

## Minutes - Final - Final

### Parks and Recreation Commission

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Thursday, July 19, 2018

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

##### Commissioners:

Christie Crouch, Chair

Raul Capetillo, Member

Kimberly Castillo, Secretary

Scott Langer, Member

Michael Owens, Vice Chair

Barbara Woodworth, Member

Sebastian Carzola, Student Member

Lisa Ely, Alternate Member

#### 1. Call to Order

Christie Crouch, Chair, called the meeting to order at 7:01 p.m.

Lisa Ely, Kimberly Castillo, Michael Owens, Scott Langer, Barbara Woodworth, Raul Capetillo, and Sebastian Carzola were in attendance. Staff attending: James Hemenes, Parks & Recreation Director; Sheila Wiora, Assistant Parks & Recreation Director; Suzie Galloway, Aquatics/Athletics Coordinator; Aileen Dryden, Park Development Manager; Maggie Holman, Special Events Coordinator; Carly Cox, Parks Admin Tech.

#### 2. Citizens Communication

There was no one present who wished to speak to the Commission.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

#### 3. Approval of the Minutes

##### 3A. [2018-6926](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission June 21, 2018 Regular Meeting.

Ms. Castillo made a motion to approve the minutes as presented from the June 21, 2018 regular meeting. Ms. Woodworth seconded the motion. All were in favor. The motion carried.

#### 4. Discuss Only

- 4A. [2018-6929](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Ms. Crouch introduced the topic. Ms. Dryden began with an update on 1849 Park. Development is currently in Phase 1B, which is about 80% complete. Ms. Dryden showed photos of the park including the Football restroom & concession building, completed field space, and a multi-purpose building. An easement agreement will be presented to council soon—It is a standard 15-foot easement request for installing electrical lines. Ms. Dryden continued to say staff is working with the planning department and Travis County on the turn-lane construction for the entrance to 1849 Park. Stone Hill Park project is completed and we're currently in the close-out process and we will have a dog park opening ceremony on Saturday, July 21. Ms. Dryden also announced that two Requests for Qualifications (RFQs) were issued recently in May & June for the Lake Pflugerville Project and for the Recreation Center/Senior Center Feasibility Study, respectively. Staff has narrowed down the Lake respondents from 7 to 2 firms. There were 17 respondents for the Recreation Center/Senior Center feasibility study, staff narrowed those down to 3, and we will conduct interviews in the coming weeks. Discussion began on the design/feasibility study process and how involved Commissioners are in that process. Mr. Hemenes continued and informed the Commissioners that budget discussions will begin with Council soon and that a draft FY19 budget was presented last week. Ms. Holman briefly went over the upcoming events. The Pfarmers Market is in regular season and will continue through October; the Music in the Park concert series will resume on September 7, our Movie in the Park for this season will be Coco. Pfloating Movie Nights continue on July 20, we will be showing Madagascar. There was then a brief discussion and recap on the Pfirecracker Pfestival event for this year.

- 4B. [2018-6930](#) Staff Report and discussion regarding Aquatics and Athletics Programs.

Ms. Crouch introduced the topic. Ms. Galloway gave a presentation that began with some program highlights. A new program implemented this year is called DigiQuatics. The program allows staff to receive text messages and emails with chemical updates. This has greatly increased our ability to track maintenance and spot potential issues. Ms. Galloway also made some improvements to the swim lesson schedule and structure, which included changes like offering all group lessons on same days (previously, class days would differ if you had a morning class vs an evening class). Ms. Galloway also noted that we have many more camps and day cares visiting our facilities so we are now allowing group reservations at the Scott Mentzer Pool. The upcoming aquatics events include two more pfloating movie nights on July 20 & August 10, Pfurry Splash Party on September 8, Pfloating Pumpkin Patch on October 13, and Pfreeze Pflop on January 1. Ms. Galloway continued and spoke more about how swim lessons were changed for this year. We introduced cartoon mascots for each class so that kids can easily recognize where they are supposed to be, and also introduced brand new report cards that actually give more detail on what skills the child has learned or what needs to be worked on, as well as a recommendation on the next level they should participate in. The new streamlined group lesson schedule has lessons occurring on Monday, Wednesday, and Friday and classes start on the hour.

Adult lessons are held on Tuesday & Thursday, and private lessons are offered on a Tuesday/Thursday 2-week schedule or a Saturday 4-week schedule (4 classes total). We also added a Water Safety Instructor Manager position, and increased the number of instructors for classes which reduced our student/teacher ratios. Ms. Galloway continued to say that our partnership with Skyhawks is continuing and that our Summer indoor volleyball season will begin soon. With 1849 Park construction ongoing and field space being prepped for use, Ms. Galloway is researching leagues and additional athletics clinics or programming that can be successful.

## 5. Discuss and Consider Action

### 5A. [2018-6931](#)

Discuss and Consider Action to make a recommendation regarding Lake Pflugerville Hours of Operation.

Ms. Crouch introduced the topic. Mr. Hemenes began with an overview of the current park and trail hours. Noise complaints are received from citizens, and more often it is due to unlawful presence in the park. Currently, the park itself is open from 5am to 10pm, the trail system allows for use 24 hours per day and the lake is open 24 hours for the purpose of fishing. These differing hours for different uses complicates enforcement by the Police Department as it can be difficult to differentiate between lawful and unlawful users. Discussion began on enforcement issues, safety concerns, and legal expectations.

Mr. Capetillo made a motion to keep the park hours as they are, but to add a "loitering clause" to the existing ordinance pertaining to Lake Pflugerville Park Regulations. Ms. Woodworth seconded the motion. All were in favor. The motion carried.

### 5B. [2018-6932](#)

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Ms. Crouch introduced the topic. Mr. Hemenes informed the group that there will be a presentation next month from Patrick Tate on Parks Maintenance, and there may be a parkland dedication to present next month as well.

## 6. Adjourn

Mr. Owens made a motion to adjourn the meeting. Ms. Woodworth seconded the motion. All were in favor. The meeting adjourned at 8:45 p.m.

Approved as presented on August 16, 2018.

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Christie Crouch, Commission Chair