



City of Pflugerville

Minutes - Final

Pflugerville Community Development Corporation (PCDC)

Saturday, August 4, 2018

8:30 AM

3801 Helios Way

Special Meeting

1. Call to Order

Pflugerville Community Development Corporation Board members in attendance: Mr. Victor Johnson, Mr. Ron Agnew, Ms. A.K. Brewer, Mr. Doug Weiss, Mr. Ken D'Alfonso and Mr. Jeff Thompson. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Ms. Crystal Connally, Executive Assistant, Mr. Jerry Briones, Business Recruitment Director, Mr. Matt Lara, Marketing & Communications Manager, and Mr. Monte Akers, Akers & Akers LLP., General Council.

Mr. Agnew called the meeting to order at 8:30 a.m.
Ms. Brewer arrived at 9:00 a.m.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Discuss and Action

- 3A. [2018-6910](#) Discuss and consider action to nominate, elect and approve a resolution designating officers for the remainder of 2018 due to resignation of Mr. Jim Swanzy.

Mr. Agnew called for nominations for the PCDC Board President. Mr. Johnson nominated Mr. Agnew. Mr. Thompson nominated Mr. D'Alfonso. Mr. D'Alfonso was elected as President of the PCDC Board of Directors by a vote of 3-2.

4. Approve June 25, 2018 Regular Meeting Minutes and June 26th, 2018 PCDC/City Council Joint Meeting Minutes

Mr. Johnson motioned to approved the June 25, 2018 Regular Meeting minutes and to approve the June 26th Joint PCDC/City Council meeting. Mr. Thompson seconded. Motion passed 6-0.

5. Approve June 2018 Financials

Mr. Thonpson motioned to approve the June 2018 Financials as presented. Mr. D'Alfonso seconded. Motion passed 5-0

6. Resolutions

- 6A. [RES-0528](#) Discuss and consider action on a Resolution of the PCDC Board of Directors regarding review of the Fund Reserve and Budget Policy and the Public Funds Investment Policy. Presented by Amy Madison, Executive Director.

Mr. Weiss motioned to approve the Fund Reserve and Budget Policy and the Public Funds Investment Policy as amended with minor formatting. Mr. Thompson seconded. Motion passed 5-0.

- 6B. [RES-0527](#) Discuss and consider action on a Resolution of the PCDC Board of Directors establishing a Code of Ethics Policy. Presented by Amy Madison, Executive Director and Monte Akers, PCDC General Council, Akers & Akers, LLC.

Mr. D'Alfonso made a motion to table the item for further review. Mr. Thompson seconded.
Motion passed 6-0.

7. Presentations

- 7A. [2018-6954](#) Presentation and discussion regarding PCDC's Quarterly Report. Presented by Amy Madison, Executive Director.

Ms. Madison presented the PCDC FY18 3rd Quarter Report.

8. Public Hearing

- 8A. [2018-6953](#) Public hearing regarding Pflugerville Community Development Corporation's FY2019 Annual Budget and associated Exhibit A projects.

Mr. Agnew opened the Public Hearing for the PCDC FY19 Annual Budget and Exhibit A associated projects.

The Board took a break at 9:44 a.m.

The Board resumed at 9:55 a.m.

No public comment was given. Mr. Weiss motioned to close the Public Hearing. Mr. Thompson Seconded. Motion passed 6-0.

9. Discuss and Action

- 9A. [2018-6913](#) Discuss and consider action regarding Pflugerville Community Development Corporation's FY2019 Annual Budget and associated Exhibit A projects. Presented by Amy Madison, Executive Director.
- Mr. Thompson motioned to approve the FY19 Budget and associated Exhibit A project with the following amendment:
Project description on project #3 to read: "Parks and Recreation Projects: Annual amount set aside for Pflugerville parks and recreation projects: \$100,000. "
There was discussion confirming that no expenditures would be made on the Exhibit A projects in less than 60 days from August 4, 2018 and after required budget approval by City Council.
Mr. Thompson seconded.
Motioned passed 6-0
Board went to break at 11:00 a.m. and returned at 11:10 a.m.

10. Executive Session

- 10A. [2018-6916](#) 1.) Executive Session Item: Deliberations in accordance with Sections 551.071 of the Texas Government Code for consultation with Attorney regarding issues related to American Marksman.

- [2018-6955](#) 2.) Executive Session Item: Deliberations in accordance with Sections 551.071 and 551.072 and 551.087 of the Texas Government Code to discuss economic development negotiations including the sale, purchase, or lease of real property and financial information received from businesses expanding or relocating in the City of Pflugerville, and to seek legal advice regarding such projects, incentives, and negotiations, including Blue Sky, Roots, String, Typhoon Texas, American Marksman, Icing and Emily. 3.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

The Board went into Executive Session at 11:32 a.m. The Board returned from Executive Session at 12:29 p.m. No action was taken.

11. Future Agenda Items

Mr. D'Alfonso requested that the October Board Meeting date and the Ethics Policy be reviewed at the upcoming August Regular Board Meeting. Mr. D'Alfonso requested a CEDS update given at a future Board meeting.

12. Adjourn

Mr. Weiss motioned to adjourn. Mr. Thompson seconded. Motioned passed 6-0. Meeting adjourned at 12:30 p.m.

Approved as presented on August 4, 2018.
Crystal Connally
PCDC Executive Assistant

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session

Ron Agnew, Board Interim President