



# City of Pflugerville

## Minutes - Final - Final

### Parks and Recreation Commission

---

Thursday, August 16, 2018

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

---

#### Regular Meeting

##### Commissioners:

Christie Crouch, Chair

Raul Capetillo, Member

Kimberly Castillo, Secretary

Scott Langer, Member

Michael Owens, Vice Chair

Barbara Woodworth, Member

Sebastian Carzola, Student Member

Lisa Ely, Alternate Member

#### 1. Call to Order

Michael Owens, Vice Chair, called the meeting to order at 7:00 p.m. Kimberly Castillo, Barbara Woodworth, Sebastian Carzola, Raul Capetillo, and Scott Langer were in attendance. Christie Crouch and Lisa Ely were absent. Staff attending: James Hemenes, Parks & Recreation Director; Patrick Tate, Parks Operations Supervisor; Aileen Dryden, Park Development Manager; Maggie Holman, Special Events Coordinator; Carly Cox, Parks Admin Tech.

#### 2. Citizens Communication

There was no one present who wished to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

#### 3. Approval of the Minutes

- 3A. [2018-6986](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission July 19, 2018 Regular Meeting.

Mr. Capetillo made a motion to approve the minutes as presented from the July 19, 2019 regular meeting. Ms. Woodworth seconded the motion. All were in favor. The motion carried.

#### 4. Discuss Only

**4A. [2018-6987](#)**

Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Mr. Owens introduced the topic. Ms. Dryden began with an update on 1849 Park Phase 1B construction progress; a drone footage of the park shot, photos were shown from that project. Asphalt will be poured in the coming weeks and additional sports lighting will be installed as well. The parking lot curbs are complete and the buildings are having final fixtures installed. The sports field lighting will be tested next week. There was an issue with one of the field pumps but the issue has since been corrected and irrigation is running on schedule again. The turn-lane discussion (coordinated with Travis County) is moving forward and we expect playground equipment to be delivered in September. This construction phase has a late Summer completion date. Ms. Dryden continued to say that Wilbarger Creek Park is still in permitting with the discussions concerning the floodplain but staff still expects the project to go to bid in the Fall. Interviews with the 7 firms interested in the Lake Pflugerville Project have been completed and a selection has been made. The Senior/Recreation Center Feasibility study with 17 respondents was narrowed down to 3 firms, and those design firms have all been interviewed as well and a selection has been made by staff. The Recreation Center Renovation Project involving the Senior Room expansion/Nursery Room repurposing received a bid within budget submitted by H.C.S. Inc. General Contractors. All three of these selections/bids will be presented to City Council on Tuesday, August 28. Ms. Holman then spoke about the upcoming events; The Pfarmer's Market regular season continues through October, every Tuesday 3 – 7 p.m. Music in the Park resumes on Friday, September 7 with our Movie in the Park—we will be showing "Coco". The very next day, September 8, is our 2nd annual Pfurry Splash Party held at the Scott Mentzer Pool. We also opened up Pfall Chili Pfest applications on Monday, Aug. 6 and by the next day all vendor spaces were full! Cook team applications are still available and new competition categories have been added. Volunteers are needed for various tasks and signs up for that are now open as well.

**4B. [2018-6988](#)**

Staff Report and discussion regarding Parks Operations & Maintenance.

Mr. Owens introduced the topic. Mr. Tate began his presentation by showing photos of various repair and maintenance projects completed by staff over the past year. A few special projects completed included new tree plantings in Gilleland Creek Park, bridge repair at Windermere Park after a flood, assistance with Pfluger Park playground renovation—staff tore out old playground equipment and the dying tree from the center of the park. Staff also assisted with upgrading the electrical supply in Pfluger Park and built a large Jenga set for use at events. Patrick also mentioned that wiring is needed to cover the opening between the walls and roof at the new restrooms in Pfluger Park to prevent further vandalism. Discussion began on similar issues at Lake Pflugerville.

**5. Discuss and Consider Action****5B. [2018-6991](#)**

Discuss and consider action on providing recommendation regarding Cardinal Crossing parkland dedication.

Item 5B was moved up in the agenda. Mr. Owens introduced the topic. Ms.

Dryden gave a description of where the development is located, and the size. The development will include 185 townhome units on 21 acres, which requires 3.2967 of parkland or a \$143,604.25 fee in lieu. The location of the parkland does not meet some requirements outlined in the UDC, such as access. Staff is recommending a fee in lieu of parkland due to the other requirements that are not met. Discussion began about the cell tower located immediately adjacent to the development property, specifically, it is located adjacent to the proposed parkland within the development. The developer is still planning to develop trails and greenspaces within the development and the neighborhood will have access to the nearby Wilbarger Creek Park once that project is completed.

Ms. Woodworth made a motion to recommend that staff accept the \$143,604.25 fee in lieu of parkland for the Cardinal Crossing Development Parkland Dedication. Mr. Langer seconded the motion. All were in favor. The motion carried.

**5A.**     [2018-6989](#)

Discuss and Consider Action to make a recommendation regarding Lake Pflugerville Hours of Operation, general Park Hours and Trail Hours.

Mr. Owens introduced the topic. Mr. Hemenes began by explaining that City Council also had a discussion concerning lake hours after they heard the recommendation given by the Parks & Recreation Commission. There was a 5-2 split vote to direct staff to return with an ordinance revision that limited the hours that Lake Pflugerville is to be open to the public to 4 a.m. – midnight for any type or user. The revised code would read § 95.30 Protection of Lake Pflugerville (A) Lake Pflugerville shall be open for public use from 4 a.m. until midnight, except in cases of emergency or other good cause for closing Lake Pflugerville. Discussion began on suggestion of extending current park hours from 10 p.m. to midnight, what time police calls are typically made for disturbances or police service. Discussion continued on how to simplify enforcement for the police department, but not limit access to the trail system/lake water, and ensure safety of park users.

Mr. Capetillo made a motion to revise the ordinance code 95.30 (A) to the following statement: Lake Pflugerville shall be open for public use from 4 a.m. until 10 p.m. Sunday – Wednesday, and 4 a.m. to midnight Thursday - Saturday, except in cases of emergency or other good cause for closing Lake Pflugerville. Ms. Castillo seconded the motion. Mr. Owens and Ms. Woodworth voted in agreement. Mr. Langer and Mr. Carzola voted no. The motion carried.

Discussion continued on general park and trail hours. Currently, all trails are open 24/7, and parks are open from dawn to 10 p.m. The group agreed that trail access should not be limited if we truly consider them to be part of the city's overall transportation system. Mr. Capetillo made a motion to not make any changes to the current park hours and trail usage hours. Mr. Owens seconded the motion. Ms. Castillo, Ms. Woodworth, and Mr. Carzola voted in agreement. Mr. Langer abstained. The motion carried.

**5C.**     [2018-6990](#)

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Hemenes stated that the next scheduled meeting will include a presentation on the Adopt-A-Trail program.

**6.**     **Adjourn**

Mr. Capetillo made a motion to adjourn. Ms. Castillo seconded the motion. The meeting was adjourned at 8:34 p.m.

Approved as presented on September 20, 2018.

---

Christie Crouch, Commission Chair