



City of Pflugerville

Minutes - Final

Pflugerville Community Development Corporation (PCDC)

Thursday, September 20, 2018

6:30 PM

3801 Helios Way, STE 130, Pflugerville, TX 78660

Regular Meeting

1. Call to Order

Pflugerville Community Development Corporation Board members in attendance: Mr. Victor Johnson, Mr. Ron Agnew, Ms. A.K. Brewer, Mr. Ken D'Alfonso, Mr. Jeff Thompson and Ms. Melody Ryan. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Mr. Matt Lara, Marketing and Communications Manager; Ms. Crystal Connally, Executive Assistant, Mr. Jerry Briones, Business Recruitment Director, and Mr. Monte Akers, Akers & Akers LLP., General Counsel.

Mr. D'Alfonso called the meeting to order at 6:33 p.m.

Mr. Weiss joined at 7:30 p.m.

Mr. Zachariah Evans, Akers & Akers LLP, General Counsel took Mr. Akers place at 7:44 p.m.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Approve August 16, 2018 Regular Meeting Minutes

Mr. Thompson motioned to approved the August 16, 2018 Regular Meeting Minutes. Mr. Agnew seconded. Motion passed 6-0.

4. Approve August 2018 Financials

Mr. Johnson motioned to approved the August 2018 Financials. Ms. Brewer seconded. Motion passed 6-0.

5. Discuss Only

- 5A. [2018-7032](#) Discussion on PCDC Quarterly Calendar. Presented by Amy Madison, PCDC Executive Director.

Ms. Madison presented the PCDC Quarterly Calendar.

- 5B.** [2018-7033](#) Discussion regarding PCDC Marketing and Communications Program. Presented by Matt Lara, Marketing and Communications Manager.

Mr. Lara presented the PCDC Marketing and Communication Program.

- 5C.** [2018-7034](#) Discussion regarding PCDC's Strategic Plan. Presented by Amy Madison, PCDC Executive Director.

Ms. Madison presented an update on the PCDC Strategic Plan.

The Board recessed at 7:30 p.m.

The Board returned at 7:44 p.m.

6. Discuss and Action

- 6A.** [2018-7035](#) Discuss and consider action on a revised Pflugerville Community Development Corporation Code of Ethics Policy. Presented by Amy Madison, PCDC Executive Director and Monte Akers, General Council, Akers & Akers, LLC.

Mr. Agnew motioned to approve the revised Pflugerville Community Development Corporation's Code of Ethics Policy. Ms. Brewer seconded. Motion passed 7-0.

- 6B.** [2018-7036](#) Discuss and consider action authorizing the Executive Director to enter into an agreement with the International Economic Development Council for the purposes of accreditation, not to exceed \$10,000. Presented by Amy Madison, PCDC Executive Director.

Mr. Johnson motioned to approve authorizing the Executive Director to enter into an agreement with the International Economic Development Council for the purposes of accreditation, not to exceed \$10,000. Mr. Weiss seconded. Motion passed 7-0.

7. Resolutions

- 7A.** [RES-0544](#) Discuss and consider action by the Board of Directors of the Pflugerville Community Development Corporation to approve a Resolution and an Amendment to the Typhoon Texas Lease Agreement to allow delaying payment to PCDC for 90 days, until January 1, 2019.

Mr. Agnew motioned to approve Resolution 2018-010 allowing Typhoon Texas to delay payment to PCDC for 90 days, until December 31, 2018. Mr. Thompson seconded. Motion passed 7-0.

8. Executive Session

- 8A. [2018-7037](#) 1.) Executive Session Item: Deliberations in accordance with Sections 551.071 of the Texas Government Code for consultation with Attorney regarding issues related to American Marksman.
- 8B. [2018-7038](#) 2.) Executive Session Item: Deliberations in accordance with Sections 551.071 and 551.072 and 551.087 of the Texas Government Code to discuss economic development negotiations including the sale, purchase, or lease of real property and financial information received from businesses expanding or relocating in the City of Pflugerville, and to seek legal advice regarding such projects, incentives, and negotiations, including String, Typhoon Texas and Charm. 3.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

The Board adjourned to Executive Session at 7:59 p.m.
The Board returned from Executive Session at 9:27 p.m.

9. Future Agenda Items

10. Adjourn

Motion to adjourn by Mr. Agnew. Mr. Thompson seconded. Motion passed 7-0.
Adjourned at 9:29 p.m.

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session.

Ken D'Alfonso, President

Minutes approved as submitted on October 22, 2018

Crystal Connally
Executive Assistant, PCDC