



# City of Pflugerville

## Minutes - Final - Final

### Parks and Recreation Commission

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Thursday, October 18, 2018

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

##### Commissioners:

Christie Crouch, Chair

Raul Capetillo, Member

Kimberly Castillo, Secretary

Scott Langer, Member

Michael Owens, Vice Chair

Barbara Woodworth, Member

Sebastian Carzola, Student Member

Lisa Ely, Alternate Member

#### 1. Call to Order

Christie Crouch, Chair, called the meeting to order at 7:01 p.m. Kimberly Castillo, Raul Capetillo, Sebastian Carzola, Scott Langer, Lisa Ely, Michael Owens, and Barbara Woodworth were in attendance. Staff attending: James Hemenes, Parks & Recreation Director; Aileen Dryden, Park Development Manager; Leann Resendez, Recreation Center Superintendent; Corey Abbate, Senior Programs Coordinator; Daulton Mobley, Recreation Program Coordinator; Maggie Holman, Special Events Coordinator; Carly Cox, Parks Admin Tech.

#### 2. Citizens Communication

There was no one present who wished to speak to the Commission.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

#### 3. Approval of the Minutes

- 3A. [2018-7130](#) Discuss and consider action to approve the minutes from the Parks and

Recreation Commission September 20, 2018 Regular Meeting.

Mr. Capetillo made a motion to approve the minutes as presented from the September 20, 2018 Regular Meeting. Mr. Owens seconded the motion. All were in favor. The motion carried.

#### **4. Discuss Only**

##### **4A. [2018-7131](#)**

Director's Updates including information about the Project Status Report, Monthly Departmental Financials, the FY19 Budget and Upcoming Special Events, including Pfall Chili Pfest and the 1849 Park Grand Opening.

Ms. Crouch introduced the topic. Ms. Dryden began with an update on 1849 Park. Phase 1B construction is ongoing. Asphalt is complete and playground installation is nearing completion. We are currently awaiting Oncor transformers and meters to be installed and turned on; rainy weather is causing delays with this install. Ms. Dryden continued to say that a TIA amendment is underway and coordination is ongoing with City Staff and Travis County. A park opening ceremony is scheduled for Nov. 15 6 – 7:30 p.m., with a ribbon cutting at 6:15 p.m. Wilbarger Creek Park is in permitting and will go through a 2nd round of reviews in the next week. The project is slated to go to bid in November. The Lake Pflugerville Project Consultant's Agreement was approved by City Council. It will take about 4 months to complete the first part of the project which is a Preliminary Design Report. The report will give us options for our \$3M budget. The Senior Center and Recreation Center needs assessment and feasibility study agreement has been executed, a kick-off meeting has already taken place, and at the upcoming city events we will have surveys available for residents, as well as on the city's website. Public comments and input is needed for this project. The Recreation Center renovation project construction has begun. This project is to expand the existing senior room into the next room, which used to be occupied by the nursery. Mr. Hemenes then informed the commissioners that we are in a new fiscal year and that we were approved for new equipment purchases and staff for 1849 Park. Upcoming city events include the Pfarmers Marker Regular Season through the end of October, and the Pfestive Market days will take place in November and December. Chili Pfest is this Saturday, Oct. 20, in downtown Pflugerville. The Daytripper program will be holding a screening of their Pflugerville episode in Pfluger Park on Sunday, Oct. 28 from 4 – 7 p.m., the 1849 Park opening is scheduled for Nov. 15 from 6 – 7:30 p.m, and the Pfall Pfest Craft Show will be held on Saturday, Nov. 17 from 9 a.m. – 4 p.m.

##### **4B. [2018-7134](#)**

Staff Report and discussion regarding the Recreation Center, Recreation and Seniors Programs.

Ms. Crouch introduced the topic. Mr. Hemenes introduced Daulton Mobley, who is our new Recreation Program Coordinator. Mr. Hemenes then introduced LeAnn Resendez, Recreation Center Superintendent, who gave a brief presentation on Recreation Center statistics and programming status. In the past year, we have implemented a Discipline Matrix and we have seen a noticeable drop in "common" issues we would have with some customers (i.e. foul language, improper equipment use, etc.). A change to the daily Recreation Center operations came when we needed to close the nursery for construction of the expanded senior room. For now, the Recreation Center will

not have nursery care. A usual trend seen in Recreation Center financials is that daily use, such as class enrollments and day pass purchases, surpass our membership sales. In addition to classes and memberships, Mrs. Resendez organizes and is a head coach of the Pflugerville Special Olympic's team, the Pflugerville PFLAMES. Additionally, the Recreation Center, specifically Mrs. Resendez, facilitates the Memorial and Celebration Program. This program allows for citizens to purchase a tree, and also an optional accompanying plaque or bench, to celebrate or memorialize a loved one or event. Mr. Daulton Mobley, Recreation Program Coordinator, then gave a brief presentation on the programming he has completed, and what he has planned for the next year. On October 8, we had our first Pfield Day with 14 participants. The next program Mr. Mobley has planned is called "Unplug & Explore" which will occur on Saturdays each month through February 2019. Each trip will be comprised of a day trip to a nearby state park with a theme (Halloween, star gazing, hiking, etc.). Mr. Mobley is planning more outdoor programming, and has partnered with TPWD to accomplish some of this already. Mr. Mobley has already planned a short Winter Camp as well, and this program will mirror Spring Break Camp with 40 participants between the ages of 6 – 11. Mr. Corey Abbate, Senior Programs Coordinator, then gave a brief presentation on PFSenior membership statistics and programming status. The PFSenior programming consists of leisure activities, recreation and educational activities, travel programming, and monthly luncheon events. At the end of FY18 we had 649 member, as of Oct. 18 (18 days into FY19) we have 392 members. Mr. Abbate then briefly spoke about our Senior Day event held this past Tuesday, Oct. 16—the event consisted of program demos, sponsor guest speakers, music by the Austin Accordion Association spread across 3 city facilities (Recreation Center, Library, and Heritage House Museum). Discussion began on other games we could offer to seniors (they currently play cards, dominoes, mah johg, and hearts & spades), as well as the possibility of seniors offering small classes to teach personal hobbies (crafting, sewing, etc.).

## **5. Discuss and Consider Action**

### **5A**     [2018-7136](#)

Tree Care Advisory Board discussion and possible action to make a recommendation related to Tree Canopy Coverage to the Planning & Zoning Commission.

Ms. Crouch introduced the topic. Mr. Langer explained to the Commissioners that this item is necessary to discuss possible action to make a recommendation to the Planning & Zoning Commission to take action to increase the city of Pflugerville's tree canopy coverage. In 2013, a tree canopy study found that the city of Pflugerville currently had 4.1% coverage. Compared to neighboring cities: Austin 38%, Hutto 5%. Mr. Langer further explained that currently the city of Pflugerville development requirements for a single-family residential lot requires a minimum of 2 trees on a lot, and 4 if it is a corner lot. Mr. Langer further explained that from data found on iTree, and from his own measurements of 150 trees, that Pflugerville's projected 40 year tree canopy coverage is only about 14%. Mr. Langer also gave out an infographic estimating the "Financial Value of a Tree". There was a brief discussion on if planting area should be defined, and what Mr. Langer is recommending the new requirement be. If 1 additional tree is added to new properties the 40 year tree canopy coverage increases to about 20%. Mr. Hemenes added that he and staff would look into restarting the tree giveaways. Mr. Langer is recommending the following requirements for tree

plantings, as part of the Unified Development Code, be added or amended to state the following, and be applied to new developments with the city of Pflugerville:

- 3 Trees planted per >5750 sq. foot lot of new single-family home
- Tree plantings required at new school campuses
- Require 1 – 2% of all bond funding to go towards landscaping
- Establish a goal of 20% tree canopy coverage by 2025

Ms. Woodworth made a motion to submit the recommendations outlined by the Tree Care Advisory Board to Planning and Zoning concerning expanding the city of Pflugerville's tree canopy coverage. Mr. Carzola seconded the motion. All were in favor. The motion carried.

**5B. [2018-7133](#)**

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Ms. Crouch introduced the topic. There was a brief discussion concerning low inventory of aquatic facilities in the city. Mr. Hemenes added that he expects there to be a lot of pool/aquatics requests made through the citizen survey we are currently conducting. Mr. Hemenes also added that the Parks and Recreation Master Plan will be updated in 2020 and he expects the need to be expressed in those plans.

**6. Adjourn**

Mr. Capetillo made a motion to adjourn the meeting at 8:22 p.m. Mr. Owens seconded the motion. The meeting was adjourned.

Approved as presented on November 15, 2018.

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Christie Crouch, Commission Chair