City of Pflugerville

Minutes - Final

Board of Adjustment

Wednesday, January 23, 2019	7:00 PM	100 E. Main St., Suite 500

Regular Meeting

1 Call to Order

Staff Present: Emily Barron AICP, Planning Director; Jeremy Frazzell, Assistant Planning Director;
Ian Beck, Planner I; Kristin Gummelt, Planning Technician

Boardmember Nguyen called the meeting to order at 7:00pm.

Present 4 - Member John Patty, Vice Chair Anthony Nguyen, Member Barbara Najera and Member Victor To

Absent 1 - Chair Rodney Blackburn

2 Citizens Communication

There were none.

3 Discuss and Consider

3A 2019-7335 Elect a Chairman and Vice-Chairman to the Board of Adjustment for 2019.

Boardmember Najera nominated Boardmember Blackburn for Chair and Boardmember Nguyen for Vice Chair. Boardmember Patty seconded the motion. All in favor. Motion carried.
City staff will continue to fill the roll of secretary.

3B 2019-7336 Discuss and consider approving the Board of Adjustment meeting schedule for 2019.

Ms. Barron presented the proposed meeting schedule for 2019.

Boardmember Najera motioned to approve item 3B. Boardmember To seconded the motion. All in favor. Motion carried.

4 Presentation

4A 2019-7337 Discussing the role and responsibilities of the Board of Adjustment.

Emily Barron, AICP, Planning Director introduced the staff present at the meeting and discussed the role of Board of Adjustment (BOA). She discussed

the type of cases the BOA could have brought forth before them. She dicussed the requirements and standards that must be met in order for a case to be brought before the BOA. She explained how the BOA fit into the development process.

5   Adjourn

Boardmember To motioned to adjourn the meeting. Boardmember Najera seconded the motion. All in favor. Metting adjourned at 7:16pm.

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Rodney Blackburn, Chairman
Board of Adjustment
Respectfully submitted on this 25th day of January, 2019.