



# City of Pflugerville

## Minutes - Final

### Parks and Recreation Commission

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Thursday, April 18, 2019

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

##### Commissioners:

Raul Capetillo, Member

Kimberly Castillo, Member

Scott Langer, Member

Lisa Ely, Member

Lenette Peterson, Member

Patrick Clynch, Member

Sebastian Carzola, Student Member

#### 1. Call to Order

Raul Capetillo called the meeting to order at 7:00 p.m.

#### 2. Election of Officers

##### 2A. Discuss and consider action to elect a Commission Chair and if necessary, a Vice-Chair.

Mr. Carzola nominated Mr. Capetillo as chair. Ms. Ely seconded the motion. All were in favor. The motion carried.

Ms. Castillo nominated Mr. Clynch as vice-chair. Mr. Capetillo seconded the motion. All were in favor. The motion carried.

#### 3. Citizen Communication

The Commission welcomes comment on parks and recreation items. Public comment that is

made on an item that is not on the published agenda will only be heard by the Commission. No

formal action, discussion, deliberation, or comment will be made. Each person providing public

comment will be limited to three (3) minutes and will be asked to state his or her name and

address for the public record.

Sidra Carzola, Falcone Pointe Subdivision Resident & HOA member, came to the commission to speak about the state of the Splash Pad located at 1813 Tranquility Lane. Ms. Carzola detailed specific broken amenities or items needing attention, such as broken benches and cracked pavement on the

splash pad area itself.

#### **4. Approval of the Minutes**

- 4A.** Discuss and consider action to approve the minutes from the Parks and Recreation Commission March 21, 2019 Regular Meeting.

**Mr. Langer made a motion to approve the minutes as presented. Ms. Castillo seconded the motion. All were in favor. The motion carried**

#### **5. Discuss Only**

- 5A.** Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

**Mr. Capetillo introduced the topic. Ms. Dryden began with an update on Wilbarger Creek Park. The project bid was awarded recently by council to Q&A Solutions; project permits are still pending. Mr. Dryden also let the commissioners know that staff is awaiting the new Parks Director's arrival before continuing with decision making on both the Lake Pflugerville Phase 1 and Recreation Center & Senior Center Feasibility Study projects. Ms. Dryden then informed the commission that the Bohls Park Playground replacement will begin soon and a new playscape will be in place within the next few weeks. Ms. Holman then informed the commission of the upcoming events: Pfield Day-H2O Showdown will be Friday, April 19; PflSD is closed for a student holiday on this day. Plazapalooza will be Friday, April 26 at City Hall. The next Java & Journey is scheduled for Saturday, April 27. Pfort Pflugerville will be Friday, May 3 at the Recreation Center. The Pfarmers Market regular season will begin on Tuesday, May 7 & the market will be open weekly through October.**

- 5B.** Staff Report and discussion regarding Parks & Recreation Marketing & Special Events.

**Mr. Capetillo introduced the topic. Ms. Holman gave a presentation on the past year's events, an overview of the city's marketing strategy for events, and social media engagement. This past year's Chili Pfest sold out all vendor spaces in 1 day & Ms. Holman received over 90 vendor applications alone. In addition to traditional print & radio media, the city uses social media such as Facebook, Snapchat, Instagram and has also recently introduced Zendesk live-chat assistance on high-traffic city webpages.**

- 5C.** Discussion the Pflugerville Pforward Master Transportation Plan project update.

**Mr. Capetillo introduced the topic. Ms. Patricia Davis, City Engineer, told the commissioners that the city is moving forward with developing a new Transportation Master Plan and an open house will be held Tuesday, April 30 at the Library. Ms. Davis also informed the commissioners that they, or any other citizens wanting to give input, may visit the city website and record suggestions for road improvements online using an interactive map. The city is looking for as much input as possible so Ms. Davis encouraged the commissioners to visit one of the upcoming open houses or submit feedback online, especially considering scooter transportation along the city's public**

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transportation routes (roads, sidewalks, etc.).

## 6. Discuss and Consider Action

- 6A.** Discuss and consider action to provide a recommendation regarding the Parks & Recreation Commission's Five-Year Tree Capital Improvement Program (CIP) Budget.

Mr. Capetillo introduced the topic. Ms. Wiora began by going over what information the 5-Year Tree CIP includes. The year's tree plantings are recorded in the report also; this year a planting was done at the end of Sophie Court/entrance to Gilleland Creek Park to provide a sound barrier for the neighborhood. There was a brief discussion on a location for a feasibility study for new tree plantings/landscaping along city ROW's and medians. Mr. Langer made a motion to approve the 5-Year Tree CIP with the addition of Pflugerville Parkway as a tree planting location. Mr. Capetillo seconded the motion. All were in favor.

- 6B.** Discuss and consider action on providing recommendation regarding Lifestyle Communities parkland dedication.

Mr. Capetillo introduced the topic. Ms. Dryden introduced Rob Smith, Civil Engineer, and showed the development area. The developer is required to provide 13 acres + development or pay a fee in-lieu. The developer has proposed a public easement on the southwest corner of the property to allow access to Stonehill Park if they are not able to meet the acreage requirements. Mr. Langer made a motion to approve the staff recommendation as presented for the Lifestyle Communities parkland dedication requirement. Ms. Castillo seconded the motion. All were in favor. The motion carried.

- 6C.** Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Capetillo introduced the topic. Ms. Wiora informed the group that next month Eddie Garcia will give a staff presentation regarding Community Services (Pfarmers Market, Volunteer Services, Adopt-A-Trail, and more). Mr. Capetillo made a motion for a discussion on outdoor park games. Mr. Langer seconded the motion. Mr. Capetillo made a motion for a discussion regarding security cameras in the parks. Ms. Ely seconded the motion.

## 7. Adjourn

Ms. Ely made a motion to adjourn at 8:27 p.m. Mr. Carzola seconded the motion. All were in favor.

Approved as presented on May 16, 2019.

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Raul Capetillo, Commission Chair