



City of Pflugerville

Minutes - Final

Library Board

Wednesday, May 8, 2019

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Robert Spoonemore

Deborah Bronson

Marylou Gryzbowski

Carl Moore, Jr.

Bridget Boswell-Muntz

Dawn Janacek

George Sylvie

Nick Crissy - Alternate

1. Call to Order

Vice Chair Gryzbowski called the meeting to order at 6:02 p.m.

Board Members Present: Marylou Gryzbowski (Vice Chair), Bridget Boswell-Muntz, Dawn Janacek (Secretary), George Sylvie and Nick Crissy (Alternate).

Robert Spoonemore (Chair), Carl Moore, Jr., and Deborah Bronson were absent.

Staff: Jennifer Coffey – Library Director, Daniel Berra– Assistant Director

City Staff: Trey Fletcher – Assistant City Manager

Teen Liaisons: Gabriel Hayak

2. Citizen Communication

none.

The Library Board welcomes public comment on items relevant to the Pflugerville Public

Library. Public comment that is made on an item that is not on the published agenda will only

be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

3. Approval of Minutes

- 3A. [2019-7563](#) Discuss and consider action to approve the Library Board regular meeting minutes of April 10, 2019.
- Minutes were approved with one correction changing “STAR tests” to “STAAR tests”.

4. Discuss Only

- 4A. [2019-7565](#) Report on the Friends of the Library activities.
Jennifer Coffey, Library Director

Director Coffey reported that the Friends had another successful book sale last month. She is also in talks with the Friends to set up Corporate Sponsorships and Crowd Funding through their group. Board Members Janacek and Boswell-Muntz offered to help find an appropriate place to donate books that do not sell in future book sales.

- 4B. [2019-7564](#) Teen Liaison reports.
Jeremy Ryan, Hendrickson High School
Princess Hall, Pflugerville High School
Gabriel Hayak, Weiss High School
Maddie Flores, Connally High School

Teen Liaison Gabriel Hayak reported that students are focused on AP tests and finals at Weiss High School. He also reported back that the library users at his school make use of it during lunch to finish work, catch up on assignments, or to hang out and play video games. Board Member Sylvie asked if anyone gave an indication of what they would like to see in our library. Teen Liaison Hayak responded that many students already use their school library and the ones that do not, are not really interested in being there. He said he would get back to the board next month regarding their thoughts on using our library.

- 4C. [2019-7562](#) Library Director Report.
Jennifer Coffey, Library Director

Director Coffey reported that staff attended the Texas Library Association (TLA) conference in April. Several staff members gave presentations that were well received. These presentations included: Managing Sexual Harassment in a Library Environment, Becoming a Pet Friendly Library, Bam! Graphic Novels Explained, Managing a Local History Museum, How Dungeons and Dragons Can Save the World, Revitalize Your Summer Reading Program, and Unmasking the Secrets of a Comic Con in Your Library. This participation demonstrates how involved the staff is within the profession.

Statistics look good with numbers mostly up. Public Computer use is down as more people switch to their own devices and make use of the library Wi-Fi. The current plan is to have the security cameras ready by the end of the

month. The library will also receive several awards at the City Council meeting next week.

4D. [2019-7567](#)

Budget update
Jennifer Coffey, Library Director

Director Coffey explained that the budget has been submitted to Finance. The largest addition this year is a new roof on the old section of the building. She will meet with the City Manager on May 23 for the first round of discussions. Board Member Sylvie asked if salary increases are included in the budget request. Director Coffey responded that we are waiting on the results of a Positional Analysis/Compensation Study that was recently conducted for the city.

5. Future Agenda Items

5A. [2019-7566](#)

Upcoming Agenda Items
Robert Spoonemore, Library Board Chair

Director Coffey stated she would give another budget update. Board Member Janacek asked for an update on the security cameras.

6. Adjourn

Vice Chair Gryzbowski adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Jennifer Coffey
Library Director

Approved as submitted on June 12, 2019