



City of Pflugerville

Minutes - Final

Pflugerville Community Development Corporation (PCDC)

Thursday, July 11, 2019

6:00 PM

3801 Helios Way, STE 130

Regular Meeting

1. Call to Order

Pflugerville Community Development Corporation Board members in attendance: Ms. A.K. Brewer, Mr. Victor Johnson, Mr. Ron Agnew, Mr. George Vende Werken, Mr. Doug Weiss, and Mr. Jeff Coleman. Absent: Mr. Dalfonso. Staff in attendance: Ms. Amy Madison, Executive Director; Mr. Christian Kurtz, Director of Business Development; Mr. Matt Lara, Marketing and Communications Manager; Ms. Crystal Connally, Executive Assistant.

Mr. Johnson called the meeting to order at 6:02 p.m.
Ms. Brewer arrived at 6:40 p.m.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Public Comment

Mr. Kuret introduced himself as a new citizen of Pflugerville.
Amy informed the Board on Monte Akers' authored books and that he is donating a set for PCDC use.

4. Public Hearing

4A. [2019-7678](#) Public hearing regarding Pflugerville Community Development Corporation's FY2020 Annual Budget and associated Exhibit A Projects.

Mr. Johnson opened the Public Hearing on the PCDC FY2020 budget and Exhibit A Projects.

Mr. Agnew motioned to close the Public Hearing. Mr. Weiss seconded. Motion passed 5-0.

5. Approve June 20, 2019 Regular Meeting Minutes and June 29th Special Meeting Minutes.

Ms. Madison presented the June 20, 2019 Regular Meeting Minutes and the June 29, 2019 Special Meeting Minutes.

Mr. Weiss motioned to approve. Mr. Agnew seconded. Motion passed 5-0.

6. Approve June 2019 Financials

Ms. Madison presented the June 2019 Financials.

Mr. Agnew motioned to approve. Mr. Vande Werkem seconded. Motion passed 5-0.

7. Discuss Only

7A. [2019-7676](#) Discussion on PCDC FY2019 Quarterly Calendar.

Ms. Madison presented the PCDC Quarterly Calendar.

7B. [2019-7646](#) Discussion and presentation on the Texas Legislative outcomes and impact. Presented by Monte Akers, Akers & Ackers LLC.

Mr. Akers presented the outcomes and impacts of the recent Legislative Session.

7C. [2019-7677](#) Discussion and presentation on PCDC Quarter Three Report.

Ms. Madison presented the PCDC Quarterly Report for Q3 2019.

8. Executive Session

8A. [2019-7682](#) 1.) Executive Session Item: Discussion of the duties of the Executive Director pursuant to Chapter 551.074 of the Texas Government Code regarding budget preparations and personnel.

8B. [2019-7680](#) 2.) Executive Session Item: Deliberations in accordance with Sections 551.071 and 551.072 and 551.087 of the Texas Government Code to discuss economic development negotiations including the sale, purchase, or lease of real property and financial information received from businesses expanding or relocating in the City of Pflugerville, and to seek legal advice regarding such projects, incentives, and negotiations, including Cedar and Icing.

8C. [2019-7681](#) 3.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

The Board retired to Executive Session at 6:39 p.m.

The Board returned from Executive Session at 7:26 p.m.

No action was taken.

9. Discuss and Consider Action

- 9A.** [2019-7661](#) Discuss and consider action authorizing the Executive Director to enter into an agreement with DCS Engineering, LLC, not to exceed \$49,785 for the purpose of engineering services related to Impact Way extension and right of way.

Ms. Madison presented the DCS Agreement. Mr. Coleman motioned to approve. Mr. Vande Werken seconded. Motion passed 6 - 0.

- 9B.** [2019-7679](#) Discuss and consider action to approve the Pflugerville Community Development Corporation's FY2020 Annual Budget and associated Exhibit A Projects.

Ms. Madison presented the PCDC FY2020 Draft Annual Budget. Mr. Agnew motioned to approve the FY2020 Annual Budget. Ms. Brewer seconded. Motion passed 6-0.

- 9C.** [RES-0629](#) Discuss and consider action by the Board of Directors of the Pflugerville Community Development Corporation regarding a Resolution to approve the PCDC FY20 Fund Reserve and Budget Policy and FY20 Investment Policy.

Ms. Madison presented a Resolution 2019-008 for the FY2020 Fund Reserve and Budget Policy and the FY2020 Investment Reserve Policy. Mr. Coleman motioned to approve. Ms. Brewer seconded. Motion passed 6-0.

- 9D** [RES-0630](#) Discuss and consider action by the Board of Directors of the Pflugerville Community Development Corporation to approve a Resolution setting spending limits of the Executive Director.

Mr. Johnson tabled the Resolution. The Board amended the FY2020 Budget Policy to increase the spending limit for the Executive Director not to exceed \$20,000.

10. Future Agenda Items

No agenda items brought forward.

11. Adjourn

Mr. Agnew motioned to adjourn. Ms. Brewer seconded. Motion passed 6-0.

Meeting adjourned at 7:33 p.m.

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session.

Victor Johnson, President

Minutes were approved as presented on August 21, 2019.

Respectfully Submitted by,
Crystal Connally, Executive Assistant
Pflugerville Community Development Corporation