



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, February 20, 2020

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

Commissioners:

Kimberly Castillo

Raul Capito

Scott Langer

Kristen Marango

Lisa Ely

Patrick Clynch

Alternate: Lenette Petterson

1. Call to Order

Kimberly Castillo called the meeting to order at 7:02 p.m.

Kimberly Castillo, Raul Capetillo, Patrick Clynch, Lisa Ely, Lenette Peterson, and Scott Langer were in attendance. Kristen Marengo and Heidi Hughes were absent.

Staff attending: Shane Mize, Parks Director; Sheila Wiora Assistant Parks Director, Aileen Dryden, Park Development Manager; Maggie Holman, PIO; Suzie Galloway, Athletics/Aquatics Specialist; Kaitlyn Neal, Special Events Coordinator; Junior Rodriguez, Parks Superintendent; James Hartshorn, Assistant City Manager; Stephanie Andrews, Parks Admin.

2. Citizens Communication

No citizens were present to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of the Minutes

- 3A. [2020-8191](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission January 16th 2020 Regular Meeting.

3A. 2020-8191 Discuss and consider action to approve the minutes from the Parks and Recreation Commission February 20, 2020 Regular Meeting. Mr. Capetillo made a motion to approve the minutes as presented from the February 20, 2020 regular meeting. Ms. Peterson seconded the motion. All were in favor. The motion carried.

4. Discuss Only

- 4A. [2020-8193](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

4A. 2020-8193 Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events. Ms. Castillo introduced the topic. Ms. Dryden provided updates on Wilbarger Creek Park. Construction is on-going and it is estimated that the project is on schedule and will be complete in 10 months. The kickoff for the Lake Pflugerville Phase 1 is in March and construction will begin after Labor Day. Improvements include parking expansion, a new restroom facility, utility improvements, landscaping and site furnishings, and LED parking lot lights. Other projects include the maintenance barn at 1849, Gilleland Creek Pool Renovation, and the Green Red Barn improvements. The Senior and Recreation Center Needs Assessment & Feasibility Study report is complete and while the 2020 Bond for this project was not approved in the last election, we will bring it to the November 2020 bond election. 1849 left turn lane construction begins March 1st and estimated completion is the end of May. The Heritage Park Parking Facility Expansion project open house will be held on March 5th and will go to bid in late March. The Stonehill Park Splash Pad equipment will be delivered the first week in March and the project is expected to be complete by the beginning of the 2020 aquatic season. Gilleland Creek Pool Complex Improvement renovations will begin after Labor Day and it should be ready for the 2021 season. Discussion followed with regards to the availability of alternative measures for the pool users during the time of construction. Mr. Mize provided an update on the 2020 TRAPS Lone Star Programming award that Mr. Daulton Mobley won for the "Unplug and Explore" program he created. The award will be received on the 27th at the TRAPS conference in Galveston. Ms. Neal provided updates on upcoming and past events. Mr. Mize provided a bond update that included the Recreation and Center, Lake Pflugerville Phase 2, a Destination Play Park and Trails, and Land Acquisition that will potentially be on the November 2020 Bond election. Ms. Wiora provided a "Welcome Packet" to the Board for approval at next month's meeting for new board members.

5. Discuss and Consider Action

- 5A. [2020-8192](#) Discuss and consider action to provide a recommendation regarding the Parks & Recreation Five-Year Capital Improvement Program (CIP) Budget.

5A. 2020-8192 Discuss and consider action to provide a recommendation

regarding the Parks and Recreation Five-Year Capital Improvement Program (CIP) budget.

Ms. Castillo introduced the topic. Mr. Capetillo would like park trails to be considered, and Ms. Peterson would like paved bike trails. Ms. Dryden provided information on the following programs: A Mile a Trail, Texas Wildlife, CAMPO and Grants. Mr. Clynch mentioned that he would like master plans for trails and Ms. Dryden responded that a trails master plan already exists. Ms. Ely would like a destination dog park. Mr. Langer would like to see the master plan move forward into the Lake Pflugerville phase 2 project. Mr. Langer stated that this timeline has taken over 6 years, and he would like to see North Beach and the Boardwalk on the Western side complete. Mr. Capetillo would like shade covers over the playground equipment at parks, and Ms. Castillo would like to see the parks master plan updated every 10 years. The Parks Master Plan was last updated was in 2009. Mr. Mize suggests doing some of these updates in house to save money. The CIP list is ranked in order of priority, though the list is too long and overwhelming. Mr. Clynch would like to see the list shortened.

The discussion was tabled until the next scheduled meeting.

5B. [2020-8235](#)

Discuss and consider action regarding the recommendation of a project for the 2020 Deutschen Pfest proceeds and reallocation of past years' proceeds.

5B. 2020- 8235. Discuss and Consider action regarding the recommendation of a project for the 2020 Deutschen Pfest proceeds.

Ms. Castillo introduced the topic. Deutschen Pfest proceed suggestions were brought up in the January regular meeting, though no decisions were made. Mr. Capetillo agrees that from last month's discussion the projects should be a smaller list that is attainable from the proceeds with about \$5,000 to \$15,000. Suggested projects for the Deutschen Pfest Proceeds are as follows: Stonehill Park entrance signage, replacing benches, bike repair stations at the head of the trails, additional dog waste stations, pedestrian mobile charging station, water bottle filling station, outdoor marimba, and concrete board games. Ms. Ely would like to brainstorm ideas for parents do while their children are playing at the park and she recommended scavenger hunts with park information and history. Mr. Clynch would like positivity signs in every park throughout the parks to help combat littering.

Top 2 Picks:

Scott Langer: Signs & Benches

Lisa Ely: Signs & Benches

Patrick Clynch: Signs & Concrete Games

Raul Capitllo: Marimba & Benches

Kimberly Castillo: Marimba & Concrete Games

Lenette Peterson: Benches & Concrete Games

The final Vote comes to present upgrading benches and adding concrete games to the Deutschen Pfest Committee. Raul made a motion to approve that the Deutschen Pfest proceeds will be spent on upgrading benches and adding concrete games to some of the parks. Lisa Ely seconded the motion. All were in favor, the motion carried.

5C. [2020-8233](#)

Discuss and consider action to notify the City Council that a vacancy exists for the regular member position of student member on the Parks and Recreation Commission.

5C. 2020-8233 Discuss and consider action to notify the City Council that a vacancy exists for the regular member position of student member on the Parks and Recreation Commission.

Ms. Castillo introduced the topic. Mr. Mize asked the board if absences due to extracurricular activities of the Student Member position will be excused so that they may continue to serve to finish out the school year in May. Mr. Capetillo asks for the serving terms for the student member's position. Mr. Clynch and Ms. Ely would like to seek a new student representative. Ms. Ely makes a motion to approve new position, Mr. Capetillo 2nds motion, Ms. Castillo, Mr. Clynch, Mr. Langer, Ms. Peterson, all in favor. No one was opposed.

5D. [2020-8241](#)

Discuss and consider action providing recommendation regarding Lisso Tract.

5D.2020-8141 Discuss and consider action providing a recommendation regarding Lisso Tract.

Ms. Castillo introduced the topic. Ms. Dryden discussed the Lisso Tract Project. The Lisso Tract is in the flood plain and is located at the northeast corner of the property. There are 88 acres required to dedicate with 14.3 of those acres in the flood plain. For this project, dedication of parkland exceeds the City's Parkland Dedication requirements. Phase 1 will be providing 222 homes and Phase 2 includes a total of 600 homes. There is a 10-foot sidewalk in this plan that will tie into the existing trail system. This project also includes improvements to Immanuel Road.

Ms. Castillo opened the floor for approval. Mr. Langer made a motion to approve the recommendation to approve the presented Lisso Tract. Mr. Capetillo seconded the motion. All were in favor, the motion carried.

5E. [2020-8242](#)

Discuss and consider action providing recommendation regarding Ceilo North.

5E. 2020-8242 Discuss and consider action providing a recommendation regarding Cielo North.

Ms. Castillo introduced the topic. Ms. Dryden presented details on Phase 1 of Cielo North. Details were provided that includes location of the project and the number of units. The Parkland Dedication requirement is 4.49 acres, however, the developer is unable to dedicate land, therefore, Parkland Dedication Fee-In-Lieu in the amount of \$195,584.40 will be required and an additional to a Park Development Fee of \$168,840.00 is provided. These fees will be used to construct park amenities in Zola Park. Discussion between the Commissioners and the Developers ensues. Mr. Capetillo expresses his disappointment that this project provides limited green space.

Mr. Langer made a motion to approve the recommendation regarding Cielo North. Mr. Capetillo seconded the motion. Ms. Castillo, Mr. Capetillo, Mr. Clynch, Mr. Langer, and Ms. Peterson were in favor. Ms. Ely was opposed. Motion carried.

5F. [2020-8234](#)

Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

5F 2020-8234 Discuss and Consider action to place items on the Parks & Recreation Commission meeting agendas.

Ms. Castillo introduced the agenda item for future topics for the Parks and Recreation Board. Further discussions for CIP, were suggested by Mr. Capetillo.

6. Adjourn

Ms. Castillo introduced the topic. Lisa Ely motions to adjourn, Scott seconded the motion. The meeting adjourned at 8:47pm.

Approved as presented on April 23, 2020

Kimberly Castillo, Commission Chair"