



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, October 15, 2020

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting (Telephone/Video Conference)

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the Parks and Recreation Commission will conduct this Meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This Meeting Agenda, and the Agenda Packet, are posted online at <https://pflugerville.legistar.com>

This telephonic/video meeting will be hosted through WebEx.

Public Link: <https://pflugervilletx.webex.com/pflugervilletx/onstage/g.php?MTID=e3e4ce3f6092829350747a7b6f615f42c>

Meeting Code: 146 639 5242

Dial-in Phone Number: +1-408-418-9388 (US Toll)

Citizens Communication will only be allowed via telephone/video conference. All speakers must register to speak at least 2 hours in advance of the meeting. All comments will occur at the beginning of the meeting under the Citizens Communication item. Speakers must call in at least 15 minutes prior to the meeting start in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit written comments, please email StephanieA@pflugervilletx.gov at least 2 hours in advance of the meeting.

A recording of the telephone/video meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order.

With a quorum of the Commissioner's present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely at 7:00 p.m. on Thursday, October 15, 2020.

In attendance:

Lisa Ely

Kristen Marengo

Raul Capetillo
Jennifer Bridges
Scott Langer
Jeremiah Gorman
Absent: Lenette Peterson
City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director, James Hartshorn, Assistant City Manager, Junior Rodriguez, Parks Maintenance Superintendent, Maggie Holman, Public Information Officer, Stephanie Andrews, Parks Administrator. Kaitlyn Neal, Events Coordinator. Gwen Holford Systems & Web Developer.

2. Citizen's Communication

No citizens were present to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Introduction of the student member Jeremiah Gorman.

4. Approval of the Minutes

4A. Discuss and consider action to approve the minutes from the Parks and Recreation Commission September 17th, 2020 Virtual Meeting.

Upon a motion made by Ms. Bridges to approve the minutes and second by Mr. Capetillo, the Commissioners voted five (5) "ayes" and no (0) "nays" The motion carried. Discuss and consider action to approve the minutes from the Parks and Recreation Commissions September 17, 2020, Regular Virtual Meeting.

5. Discuss Only

5A. Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

Mr. Mize provides updates on construction timelines for playgrounds, amphitheater, Creekside, Stonehill Splash Pad, and Heritage Park. Parks and Recreation Center updates on the New Senior Room and Game Room. Deutschen Pfest Virtual Pfun Run kicked off and is running smoothly. Pfall & Winter Craft fair will be held in Stonehill's Beall's shopping center, social distancings, and safety guidelines for COVID-19 will be followed. Ms. Ely would like the Deutschen Pfest Vendors to be notified of the craft festivities due to the cancelation of the Deutschen Pfest. The Pfloating Pumpkin Patch for 2020 followed safety guidelines and social distancing due to COVID-19, despite the challenges, the event completely sold out in all sessions. Disc Golf course updates. North Pointe construction was delayed to due to COVID-19. Mr. Mize informed the Commission that the denied fee in lieu of the Parkland

Dedication from the Parks and Recreation Commission meeting in July of 2020 was presented to the Planning and Zoning Commission in June 2020. This item had already been approved by the Planning and Zoning Commission before reaching the Parks and Recreation Commission. Mr. Capetillo, Ms. Ely, and Ms. Marengo express their disappointment and concerns about the process in which this item was handled. If requested and available, a representative with the Planning Department will attend the November Parks and Recreation Commission meeting to further explain. Mr. Mize then updated the Commission on the City Council Sub-Committee Team and Deutschen Pfest. If approved by Council, the event will be led by an 8-person committee who are appointed by Council, and a 9th person, chairing the committee, who is a member of the Parks and Recreation Commission. This committee would be advisory and would help with volunteers and an on-site week of the festival. PARD staff would handle registrations, purchasing, budget oversight, entertainment contracts among other admin roles. Deutschen Pfest will be held in May 2021 and again in October 2022 and it will take place in October every year thereafter.

6. Discuss and Consider

6A. Discuss and consider an alternate work session and tour schedule.

The original discussion of the tour taking place on October 24th, 2020, cannot take place due to COVID-19. The Parks staff advise having the session held at a later date, a later date allows the empty commissioner's spots to be filled and to potentially be able to have the session in person. Ms. Ely would like to have the addresses to the parks on the tour guide provided at an earlier date for time to prepare. All Commissioners were in an agreement to wait for a further date. No motion was made.

6B. Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

Mr. Langer would like to discuss the Tree Care Advisory.

7. Adjourn

Upon a motion made by Ms. Marengo to adjourn and seconded by Ms. Bridges, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve to adjourn. The motion carried unanimously. The meeting adjourns at 7:54 p.m.

Approved as presented November 19th 2020