



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, October 21, 2021

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

1. Call to Order.

With a quorum of the Commissioner's present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely at 7:02 pm

In attendance:

Lisa Ely

Jennifer Bridges

Jorge Amador

Amy Rabb

Scott Langer

Absent:

Raul Capetillo

Kristen Marengo

City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director,, Junior Rodriguez, Parks Maintenance Superintendent, Stephanie Andrews, Parks, Maggie Holman,Public Information Officer. James Hartshorn, Assistant City Manager.

2. Citizen's Communication.

No citizens were present to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is

made on an item that is not on the published agenda will only be heard by the Commission. No

formal action, discussion, deliberation, or comment will be made. Each person providing public

comment will be limited to three (3) minutes and will be asked to state his or her name and

address for the public record.

3. Approval of the Minutes.

3A. [2021-0914](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission August 19, 2021 meeting.

Upon a motion made by Ms. Rabb to approve the minutes and second by Ms. Bridges the Commissioners voted six (6) "ayes" and no (0) "nays". The motion

carried.

4. Discuss Only.

- 4A.** [2021-0915](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

Mr. Mize presented the topic. Parks and Recreation upcoming events and programs. \$25,000 grant for the purchase of outdoor fitness equipment with PCDC meeting is Nov 17th. The Master Plan interviews finished, preparations to finalize next week. Bond updates, with stakeholder meetings for 1849 Park were completed this week. Public Engagement meetings have been updated on the website.

- 4B.** [2021-0920](#) Deutschen Pfest 2021 event wrap-up.

Event numbers were provided for ticket and t-shirt sales. Revenue estimates for the city, and vendors were provided. Health fair and Pfun run event numbers for tickets, t-shirts and revenue were provided. Feedback from the Commissioners were provided: For future events, a list of vendors be provided so that we can provide the public the knowledge of who is there to better assist them for what they're looking for. To have the food vendors to have similar prices listed for the same product such as a funnel cake. Where the stage was located this year will be the same placement for the next following years. Kid events will return once Covid-19 is not an influence. The festival will take place the third weekend in October for the next 5 years.

- 4C.** [2021-0921](#) Discuss the Parkland Dedication fee process.

Planning staff and Parks and Recreation Staff worked with a consultant to get per capita numbers per amenities. Reviewed NRPA standards for outdoor courts, fields, park amenities and trails per population. Pursued cost estimates to build these improvements and calculated a per capita number. The current numbers were added to the UDC after approval by Parks and Recreation Commission, Planning and Zoning Commission and City Council. \$43,560 per acre for fee in lieu and then our per unit fees range from \$745 to 496 depending on units per acre. Staff recommends using the new master plan to guide a new fee and action on future fee renewal process. Mr. Langer recommends a discussion and consideration item presented to planning staff to have the price finalized and fee in lieu submitted before the master plan is completed.

- 4D.** [2021-0922](#) Discuss a potential floating dock at Lake Pflugerville.

This item was tabled and will be presented back in November.

- 4E.** [2021-1093](#) Discuss 2021 Openings on Boards and Commissions throughout the city.

Several positions throughout the city are available to be served on. January 2022 will be the new voting period for the Parks and Recreation Board.

5. Discuss and Consider.

5A. [2021-0917](#)

Discuss and Consider Arbor Day Programming.

Arbor Day Celebration will be November 6, 2021 from 10am: 11:30 am at Stonehill Park. 100 tree seedlings will be passed out to the public to help Pflugerville citizens expand the natural tree canopy throughout the city. The Memorial Tree program was discussed, replacement of trees affected by the winter storm of 2021, potentially being able to use the tree care funds. Upon a motion made by Ms. Ely and seconded by Mr. Langer, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve staff recommendation for the Arbor Day Celebration to be held November 6 2021, from 10am: 11:30 am at Stonehill Park. Motion passed.

5B. [2021-0918](#)

Discuss and consider action to have the youth position be appointed by the Youth Advisory Council.

Upon a motion made by Ms. Ely and seconded by Ms. Rabb, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve staff recommendation someone from the Youth Advisory Council is first for the position on the Parks and Recreation Board every 6 months, though if no one is available it can be opened up to other sources. Motion Passed.

5C. [2021-0919](#)

Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

Memorial Tree Program: replacement cost for trees affected by the winter storm of February 2021. Tree Care Advisory donating tree sponsors and funding balance. Discuss and Consider action items for fee in lieu pricing/value to proceed with a formal recommendation to Planning and Zoning before the master plan is completed.

6. Adjourn.

Upon a motion made by Ms. Bridges to adjourn and seconded by Ms. Rabb, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve adjournment. The motion was carried unanimously. The meeting adjourns at 8:03 p.m.

Approved as presented November 18th 2021.