



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, August 18, 2022

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

1. Call to Order.

With a quorum of the Commissioners present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely at 7:30 p.m. on August 18, 2022.

Commission Members in attendance: Lisa Ely; Lisa Monahan; Jennifer Bridges; Amy Rabb; Scott Langer; Carol Teitelman

Absent: Michael Angstad

City Staff attending: Shane Mize, Parks Director; Junior Rodriguez, Parks Superintendent; Larry Foos, Business Operations Supervisor; Sheila Wiora, Assistant Parks Director; Kaitlyn Neal, Special Events Coordinator.

2. Citizen's Communication.

No citizens were present to speak.

3. Approval of the Minutes.

- 3A. [2022-0735](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission Work Session meeting on July 21, 2022.

Upon a motion made by ? to approve the minutes and second, by ?, the Commissioners voted five (3) "ayes", with 2 abstaining, and no (0) "nays". The motion carried.

- 3B. [2022-0729](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission meeting on July 21, 2022.

Upon a motion made by Ms. Teitelman to approve the minutes and second by Ms. Rabb, the Commissioners voted five (3) "ayes", with 2 abstaining, and no (0) "nays". The motion carried.

4. Discuss Only.

- 4A. [2022-0791](#) Discussion regarding Bee City USA.

Jessica Gilzow, Culture & Arts Education Manager for the City of Austin, presents the agenda item on becoming a Bee City USA affiliate.

Ms. Gilzow discussed the commitment needed to become a Bee City USA. The city would need to form a committee, create habitats, create an integrated pest management plan, recommend a native plant list, make city/county policies pollinator-conscious and host awareness events.

- 4B. [2022-0730](#) Director's Updates including information about the Project Status Report, and Upcoming Special Events.

Mr. Mize presented the agenda item of discussing past and future programs and events for youth, adults, seniors, and families. Comings and goings of city employees. Updates for Master plans, city projects and Trail gap status.

- 4C. [2022-0806](#) Discussion regarding Deutschen Pfest.

Staff member Kaitlyn Neal briefed the commission on the additions to the event, the new shirt logo design and the entertainment.

5. Discuss and Consider.

- 5A. [2022-0826](#) Discuss and consider dates for Recreation Center Planning Session with Barker, Rinker, Seacat (BRS) Architecture and FGM Architects.

Mr. Mize presented the agenda item. The commission discussed dates to meet with the consultants for a recreation center planning session.

Upon a motion by Ms. Rabb and seconded by Ms. Teitelman, to pick August 24, 6:00 pm as the date and time to meet with the consultants, the commission voted six "ayes" and no "nays" to approve the date and time to meet with Barker, Rinker, Seacat (BRS) Architecture and FGM Architects.

- 5B. [2022-0642](#) Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

September 15 possible quorum, parks foundation, create subcommittees to work on projects, update on pesticides, and Arbor Day plans.

6. Tree Care Advisory Meeting.

7. Discuss Only.

- 7A. [2022-0731](#) Discussion regarding the Tree Care Advisory Board Initiatives.

Mr. Mize discussed the Tree Care Advisory Board initiatives as well as plans for Arbor day.

- 7B. [2022-0808](#) Discuss Parks Staff assistance for tree planting projects.

Mr. Mize and Mr. Rodriguez discussed that staff will assist with the digging of holes, produce a list of native trees and assist with 5 tree plantings of 15-30 gallon trees per site. The date of November 5 was announced as the tree

planting to honor Arbor Day.

7C. [2022-0807](#)

Discussion regarding Tree Care Advisory Board donations.

Ms. Wiora presented to the commission that the city can establish a Special Revenue account for tree donations and that donations can be accepted through our new registration software.

8. Discuss and Consider.

8A. [2022-0732](#)

Discuss and consider action to place items on the future Tree Care Advisory meeting agendas.

Discuss the tree planting event of November 5 and discuss the fundraising campaign.

9. Adjourn.

Upon a motion made by Ms. Teitelman and seconded by Ms. Bridges. The Commissioners voted six (6) “ayes” and no (0) “nays” to approve adjournment. The motion was carried unanimously. The meeting adjourned at 9:24 pm.