



# City of Pflugerville

## Minutes - Final

### Equity Commission

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Monday, August 8, 2022

6:30 PM

100 E Main Street Suite 500, Pflugerville, TX

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#### Regular Meeting

##### Equity Commission Members:

Pat Epstein-Chair

James Matlock -Vice-Chair

Victor To- Secretary

Daisy Delgado Castillo

Virginia Rogers

Ana Pomar

Claudia Yanez

Present: Pat Epstein-Chair; James Matlock -Vice-Chair Victor To- Secretary;  
Ana Pomar; Claudia Yanez

Others: Dr. Jeff Hutchinson Founder and CEO The Wade Alliance

Staff: Emily Barron, Assistant City Manager; Jennifer Griswold, Library Director

#### 1. Call to Order

Chair Epstein called the meeting to order at 6:33 p.m.

#### 2. Citizens Communication

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Equity Commission. No formal action, discussion, deliberation, or comment will be made.

None

#### 3. Regular Agenda

##### 3A. [2022-0763](#)

Approval of the July 11, 2022 meeting minutes and August 1, 2022 special meeting minutes

**Pat Epstein, Chair**

Ana Pomar recommended a change to the August 1st to reflect that she is looking into training and Vice-Chair Matlock is looking into the retreat. No other changes. Minutes approved as amended by acclamation.

##### 3B. [2022-0764](#)

Discuss and consider action regarding budget for training and investment

in causes related to the Equity Pillars.

**James Matlock, Vice-Chair**

Chair Epstein opened the discussion. Vice-Chair Matlock spoke about bias training and identifying someone who could do the training and facilitate a retreat. He turned the discussion over to Dr. Jeff Hutchison. Chair Epstein asked if they could pull both the budget discussion and the retreat at the same time.

Dr. Hutchison spoke about his professional experience and his approach to training. He also spoke about his current experience. Vice Chair Matlock asked him to expound on his approach. Dr. Hutchison explained how he works with organizations.

Ana Pomar shared her findings on trainings that are available and the costs for those training per person. Ana Pomar explained the different structures of training and recommended individual.

The Commission discussed time commitment the training would require. Chair Epstein asked for feedback. The Commission gave their opinions on trainings and format of those trainings.

Chair Epstein asked Assistant City Manager Barron if other boards and commissions get training from the city. Assistant City Manager Barron said no but the city provides resources on topics that are focused on their interests and meet their goals.

The Commission discussed action items regarding the training and the retreat. The Commission discussed types of training outside of Equity. Discussion ensued on how the commission was set-up and what the original intent was for the commission was.

**3C. [2022-0766](#)**

Discuss and consider action regarding creating a calendar of Equity related events

**Pat Epstein, Chair**

This item was moved to the end of the meeting. Chair Epstein opened the discussion of an equity related calendar creation. The Commission discussed engagement with the different groups in the city. Jennifer Griswold offered to create a calendar.

Assistant City Manager Barron spoke about the Parks Department plans for a Culture Pfest for FY23. The Commission asked to hear from the Parks Department so that they may be involved. Jennifer Griswold offered to send a calendar of parks and library events.

Vice-Chair Matlock brought the discussion back around to the budget. Chair Epstein pointed out that they were out of time.

**3D. [2022-0788](#)**

Discuss and consider action regarding a possible retreat.

**James Matlock, Vice-Chair**

This item was moved to position number two. Vice-Chair Matlock opened the retreat portion of the discussion. Dr. Hutchison spoke about the importance of workshops with the community and how it shows the community that it is important to the council and the city.

The Commission discussed community engagement and the form that might take.

Vice Chair Matlock moved that the Commission go with a retreat and use The Wade Alliance, LLC to facilitate the retreat. He moved for a budget request of \$4500. No second. Motion died. Chair Epstein tabled the item for future discussion.

#### **4. Adjourn**

8:10 p.m.

Respectfully submitted,

Jennifer Coffey Griswold  
Library Director

Approved as submitted on September 12, 2022.