



# City of Pflugerville

## Legislation Details (With Text)

**File #:** 2020-8406    **Version:** 1    **Name:** Comprehensive Plan Scope  
**Type:** Agenda Item    **Status:** Approved  
**File created:** 5/7/2020    **In control:** Planning Dept  
**On agenda:** 5/26/2020    **Final action:** 5/26/2020

**Title:** Approving a professional services agreement with Freese and Nichols, Inc. in the amount of \$257,470 for professional services associated with the preparation of a Comprehensive Plan and authorizing the City Manager to execute same.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Professional Services Agreement

Date	Ver.	Action By	Action	Result
5/26/2020	1	City Council	Approved	Pass

Approving a professional services agreement with Freese and Nichols, Inc. in the amount of \$257,470 for professional services associated with the preparation of a Comprehensive Plan and authorizing the City Manager to execute same.

The City of Pflugerville solicited requests for qualifications for the preparation of a Comprehensive Plan in January and February of 2020. City staff received eight (8) statements of qualifications (SOQs) which were reviewed and scored. On April 14, 2020, City Council approved the selection of Freese and Nichols for professional services associated with the preparation of a Comprehensive Plan and authorized the City Manager to enter into negotiations regarding a scope of work and a fee proposal. The Comprehensive Plan shall serve as the City's guiding policy document for the development and will reflect the community's collective goals and vision for the future.

**The proposed scope of work includes the following elements:**

- Public Engagement and Meetings
- Community Snapshot and Existing Conditions
- Vision, Guiding Principles and Goals
- Regional Growth Perspectives, Land Use and Character
- Transportation and Mobility
- Infrastructure
- Community Facilities and Public Services
- Economic Development
- Community Building, Healthy Communities and Neighborhood Vitality
- Implementation Plan

**The proposed scope of work includes the following optional additional services that may be incorporated into the Comprehensive Plan:**

- Land Use Fiscal Analysis (Methodology - Cost/Revenue per S.F.) by Urbex Solutions

- Additional Economic Analysis by TXP
- Code Diagnostic of Development Ordinances
- Online Metric and Progress Reporting Tool for Plan Implementation

**Prior City Council Action**

On April 14, 2020, City Council approved the selection of Freese and Nichols for professional services associated with the preparation of a Comprehensive Plan and authorized the City Manager to enter into negotiations regarding a scope of work and a fee proposal.

**Deadline for City Council Action**

Action is requested on May 26, 2020.

**Funding Expected:** Revenue  Expenditure  N/A

**Budgeted Item:** Yes  No  N/A

**Amount:** \$257,470

**1295 Form Required?** Yes  No

**Legal Review Required:** N/A  (utilized standard contract) Required  Date Completed:

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**Supporting documents attached:**

Professional Services Agreement for Comprehensive Plan including Scope of Services

**Recommended Action**

Approve the professional services agreement with Freese and Nichols, Inc. for professional services associated with the preparation of a Comprehensive Plan and authorize the City Manager to execute the agreement.