



City of Pflugerville

Legislation Details (With Text)

File #: 2020-8633 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Approved
File created: 9/1/2020 **In control:** City Manager Office
On agenda: 9/8/2020 **Final action:** 9/8/2020
Title: Approving a First Amendment to the City of Pflugerville Professional Services Agreement with CEN-TEX CDC dba BCL of Texas for Promotion and Administration of a Small Business Grant Program Using Travis County Coronavirus Relief Funds contract and authorizing the City Manager to execute the same.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Pflugerville BCL Contract First Amendment, 2. Pflugerville BCL Contract Executed July 29, 2020, 3. Original CRF Allocation Approved 7/14/2020

Date	Ver.	Action By	Action	Result
9/8/2020	1	City Council	Approved	Pass

Approving a First Amendment to the City of Pflugerville Professional Services Agreement with CEN-TEX CDC dba BCL of Texas for Promotion and Administration of a Small Business Grant Program Using Travis County Coronavirus Relief Funds contract and authorizing the City Manager to execute the same.

On August 11, 2020, City Council approved a contract with BCL of Texas to administer the Pflugerville Cares Small Business Grant program which had previously been allocated \$920,000 by Council. The \$80,000 fee for administration of the program was determined based upon a percentage of the total dollar amount of grants approved for the program.

On Friday, September 28th, upon an initial review of applicants, BCL of Texas reported that the total possible grants were estimated at \$1,295,000 which is \$375,000 above the initial approved program amount of \$920,000.

Council requested that if the program was over-subscribed that the City Manager was to redirect additional funding for the eligible unfunded applicants. In accordance with this direction, staff is recommending an amendment to the BCL of Texas contract to provide one additional payment of \$20,000 for BCL to administer an additional \$375,000 in potential grant funding.

Prior City Council Action:

August 11, 2020 - City Council approved a \$80,000 contract with BCL of Texas for administration of \$920,000 in a small business grant program as provided under the Travis County Interlocal Agreement for Administration of CRF Funding Under the CARES Act and authorizing the City Manager to execute the same on August 11, 2020.

Deadline for City Council Action

September 8, 2020

Funding Expected: Revenue ___ Expenditure N/A ___

Budgeted Item: Yes ___ No N/A ___

Amount: \$20,000. Contract fees reimbursable under CARES Act.

1295 Form Required? Yes ___ No

Legal Review Required: N/A ___ Required Date Completed: 9/2/2020

Supporting documents attached:

Pflugerville BCL Contract First Amendment

Pflugerville BCL Contract Executed July 29, 2020

Original CRF Allocation Approved 7/14/2020

Recommended Action

Approval of the First Amendment to the City of Pflugerville Professional Services Agreement with CEN-TEX CDC dba BCL of Texas for Promotion and Administration of a Small Business Grant Program Using Travis County Coronavirus Relief Funds contract and authorizing the City Manager to execute the same.