



City of Pflugerville

Legislation Text

File #: 2022-0780, Version: 1

Approving a professional services agreement with Halff Associates, Inc. in the amount of \$202,640 as total compensation under basic services and not to exceed \$25,000 for optional additional services that may be provided at the request of the City for a Downtown Streetscape Master Plan, and authorizing the City Manager to execute same.

On February 8, 2022, City Council adopted the Downtown Action Plan update, which outlines immediate and short-term projects and tasks for the next five years. The Downtown Streetscape Master Plan is identified as an immediate goal for FY22-FY23.

The Downtown Streetscape Master Plan will provide cohesive design guidelines and schematics for expanded pedestrian spaces, sidewalks and accessibility, decorative pavement, street furniture, street and pedestrian-scale lighting, landscaping, and on-street and alley-loaded parking. The Downtown Streetscape Master Plan will also include high-level cost estimates for project phasing and overall costs.

The City of Pflugerville solicited requests for qualifications (RFQ) from qualified landscape architecture and engineering firms to provide professional services for the development of a Downtown Streetscape Master Plan. The City received a total of six Statements of Qualifications (SOQs) from interested firms on April 13, 2022. The SOQs were reviewed and scored by an evaluation committee. The committee determined that Halff Associates, Inc. was the highest ranked firm to perform professional services related to the creation of a Downtown Streetscape Master Plan.

This item is supported by the Downtown Action Plan and the Aspire 2040 Comprehensive Plan.

Legal has approved the contract as to form.

Prior City Council Action

City Council approved the Downtown Action Plan by Resolution No. 1949-22-02-08-0963 on February 8, 2022.

Deadline for City Council Action

Action is requested on August 23, 2022.

Funding Expected: Revenue Expenditure N/A

Budgeted Item: Yes (FY22 and FY23) No N/A

Amount: \$202,640 and up to \$25,000 for additional services

1295 Form Required? Yes No

Legal Review Required: N/A Required Date Completed: 7/22/2022

Supporting documents attached:

Professional Services Agreement

Exhibits (Scope of Services & Fee Schedules)

Recommended Action

Approve a professional services agreement with Halff Associates, Inc. in the amount of \$202,640 as total compensation under basic services and not to exceed \$25,000 for optional additional services for a Downtown Streetscape Master Plan and authorizing the City Manager to execute same.