



# City of Pflugerville

## Legislation Text

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**File #:** 2020-8161, **Version:** 1

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Approve the award of a bid for sodium bisulfite with Napco Chemical Company in the amount of \$1.89 per gallon and authorize the City Manager to execute a standard governmental contract and purchasing rider for same.

Sodium bisulfite is a chemical necessary to the process of treating wastewater and the City requires an estimated 40,000 gallons of this chemical per year. The City of Pflugerville staff solicited sealed bids for the purchase of sodium bisulfite. Advertisements were placed in the Pflugerville Pflag for two consecutive weeks; notice of the bid was on the City's website for the duration of the bidding process; and Texas Bid System was used to engage additional vendor interest. The City received three bids.

Napco Chemical Company was the lowest responsive bidder at \$1.89 per gallon, or an estimated annual cost of \$75,600. Wastewater staff has checked the vendor's references. Finance staff verified the completeness of the bid documents and insurance requirements.

### **Deadline for City Council Action**

Action is requested on January 28, 2020.

### **Fiscal Impact**

**Funding Expected:** Revenue \_\_\_ Expenditure  N/A \_\_\_

**Budgeted Item:** Yes  No \_\_\_ N/A \_\_\_

**Amount:** \$ 75,600

**1295 Form Required?** Yes  No \_\_\_

**Legal Review Required:** N/A  Required \_\_\_ Date Completed: \_\_\_

### **Supporting documents attached**

Bid solicitation documents

Bid tabulation

Napco Chemical Company bid sheet

### **Recommended Action**

Authorize the City Manager to execute documents with Napco Chemical Company in the amount of \$1.89 per gallon for sodium bisulfite for a term of one year with the option of two renewals.