



City of Pflugerville

Legislation Text

File #: 2020-8326, **Version:** 1

Discuss and consider action to approve the selection of Freese and Nichols for professional services associated with the preparation of a Comprehensive Plan and authorizing the City Manager to enter into negotiations regarding a scope of work and fee proposal.

The City of Pflugerville solicited requests for qualifications for the preparation of a Comprehensive Plan in January and February of 2020. City staff received eight (8) statements of qualifications (SOQs) which were reviewed and scored. Staff recommends selecting Freese and Nichols for the preparation of a Comprehensive Plan. The objective of this request was to identify and engage the most qualified consulting firm to assist the City in preparing a Comprehensive Plan to serve as the guiding policy document for the development of the City and will reflect the community's collective goals and vision for the future.

The 2030 Comprehensive Plan was adopted in 2010 and has been subsequently amended with the adoption of the following Plan elements:

- 2011 - Parks, Recreation and Open Space Master Plan
- 2014 and 2019 - Wastewater Master Plans
- 2014 and 2019 - Water Master Plan
- 2015 - Reclaimed Water Master Plan
- 2015 and 2019 - Master Transportation Plans

The scope of work may include the following elements.

- Executive Summary
- Community Profile
- Development of Goals, Policies, & Action Items
 - o Land Use & Development Character
 - o Parks and Recreation
 - o Transportation
 - o Infrastructure
 - o Facilities
 - o Economic Development
 - o Community Building & Engagement
- Future Land Use Plan and Map
- Growth Management Plan Element
- Sustainability / Resiliency
- Implementation Plan
- Add Alternates
 - o Special Planning Areas
 - o Supplemental Economic Analysis

For more information, refer to the attached RFQ.

Prior City Council Action

None.

Deadline for City Council Action

Action is requested on April 14, 2020.

Funding Expected: Revenue Expenditure N/A

Budgeted Item: Yes No N/A

Amount: N/A

1295 Form Required? Yes No

Legal Review Required: N/A Required Date Completed: _____

Supporting documents attached:

Request for Qualifications

Scoring Matrix

Recommended Action

Approve the selection of Freese and Nicholes for professional services associated with the preparation of a Comprehensive Plan and authorize the City Manager to enter into negotiations as needed regarding scopes of work and fee proposals.