



# City of Pflugerville

## Legislation Details (With Text)

**File #:** 2018-6949    **Version:** 1    **Name:**  
**Type:** Agenda Item    **Status:** Discuss only  
**File created:** 7/26/2018    **In control:** Parks and Recreation  
**On agenda:** 8/14/2018    **Final action:**  
**Title:** Discussion regarding the Athletic Field Use Policy development process.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Field Use Policy\_DRAFT\_8\_1\_18

Date	Ver.	Action By	Action	Result
8/14/2018	1	City Council		

Discussion regarding the Athletic Field Use Policy development process.

Staff has been working towards the development of an Athletic Field Use Policy that when approved by City Council will establish important items like a hierarchy of users, an appropriate space allocation methodology, and cost recovery requirements.

The purpose of this agenda item is to discuss work completed to date and parameters that have been established. Direction from the City Council is necessary so that staff may continue on its present course or make adjustments based on input. Specific feedback and direction is needed on the fee structure.

The Athletic Field Use Policy will apply to sport programs offered by the Pflugerville Parks and Recreation Department and sports programs operated by partnering organizations that use property under the control of the City, whether owned or leased, and/or receives any form of financial or in-kind support from the City.

### Status

Staff previously discussed several components of this process, including a proposed hierarchy of users and space allocation methodology in 2014, 2015 and most recently at the April 24, 2018 City Council meeting. Staff has worked with several youth sports leagues in order to get feedback, set expectations and discuss fee structures and payment methodologies.

Attached is the draft Athletic Field Use Policy.

Next steps will be preparation of a final draft, review and request for recommendation from the Parks & Recreation Commission and then request for approval from City Council.

### Fiscal Impact

N/A

**Staff Recommendation**

Discuss the Athletic Field Use Policy development process and give staff additional direction on draft policy and fee structure.

**Drafter**

James Hemenes  
Parks & Recreation Director