



# City of Pflugerville

## Legislation Details (With Text)

**File #:** 2020-8506    **Version:** 1    **Name:**  
**Type:** Agenda Item    **Status:** Approved  
**File created:** 7/1/2020    **In control:** Engineering Dept  
**On agenda:** 7/14/2020    **Final action:** 7/14/2020  
**Title:** Approving a professional services supplemental agreement with Halff Associates, Inc. in the amount of \$66,160.00 for professional engineering services associated with the Justice Center parking lot expansion and evidence storage facility project and authorizing the City Manager to execute same.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. PSSA 1 Halff Justice Center, 2. Justice Center Exhibit, 3. Draft Presentation\_Halff SA Justice Center

Date	Ver.	Action By	Action	Result
7/14/2020	1	City Council	Approved	Pass

Approving a professional services supplemental agreement with Halff Associates, Inc. in the amount of \$66,160.00 for professional engineering services associated with the Justice Center parking lot expansion and evidence storage facility project and authorizing the City Manager to execute same.

The proposed Supplemental includes additional scope items for professional services associated with the design of the Pflugerville Justice Center evidence storage facility. The City previously executed a contract with Halff Associates, Inc. to provide an Overall Justice Center Phase Master Plan for a parking lot and an evidence storage building and Construction Plans, Specifications, and Estimates (PS&E) for the only parking lot expansion project. The planning efforts for the parking lot and evidence storage building have been substantially completed. Since the scoping of the master plan, the Police Department has requested that the design move forward on the evidence storage building but the location is proposed closer to the existing building. Based on these changes, the proposed scope includes architectural services, structural engineering, MEP Engineering Design and Civil Engineering design to develop construction documents for the proposed 1,280 building at the location as shown in the attached Professional Services Agreement Supplemental Agreement.

The current evidence storage space is at capacity. It is 932 sf and houses over 20,000 items. Annual growth of incoming items has been over 2,000 items/ year. Laws requiring the extended retention periods of evidence and the lengthy disposition process has limited the movement of items from the evidence room. Currently, evidence is being stored inside the main building, jail, and a connex unit. In order to ensure continued proper safeguard of evidence, there is a critical need for additional climate controlled space. The proposed project will provide for a long term storage solution for evidence as well as its integrity for court. The building will also consist of a two bay vehicle garage for securing and processing evidence vehicles. The proposed building will be secured as an evidence storage area to maintain chain of custody and provide a proper area for processing vehicles for evidentiary purposes.

With the limited available funding allocated with the 2016 CO bonds issuance for Justice Center

Improvements, Staff plans to move forward with the construction of evidence storage building as a priority and finalize plans for the parking lot expansion.

**Prior City Council Action**

City Council approved a professional services agreement with Halff Associates, Inc. in the amount of \$71,587.00 for professional engineering services associated with the Justice Center parking lot expansion and master plan at the March 10, 2020 meeting.

**Deadline for City Council Action**

Action is requested on July 14, 2020.

**Funding Expected:** Revenue ☐ Expenditure ☒ N/A ☐

**Budgeted Item:** Yes ☐ No ☐ N/A ☒

\*This portion of this Capital Project is funded through the 2016 COs as part of the improvements to the Justice Center.

**Amount:** \$66,160.00

**1295 Form Required?** Yes ☒ No ☐

**Legal Review Required:** N/A ☐ Required ☒ Date Completed: 07/02/2020

**Supporting documents attached:**

Justice Center Location Exhibit

Professional Services Supplemental Agreement No. 1

**Recommended Action**

Approve a professional services supplemental agreement with Halff Associates, Inc. in the amount of \$66,160.00 for professional engineering services associated with the Justice Center parking lot expansion and evidence storage facility project and authorizing the City Manager to execute same.